

**KINNERLEY PARISH COUNCIL**

**Minutes of the Meeting of the Council  
Monday 28<sup>th</sup> September at 7.00pm**

**Held Remotely by ZOOM**

**PRESENT**

Cllrs Nick Barclay (Chair), Charles Green, Sharon Quayle, Richard Greening, Peter Clarke, James Peto, and Lorraine Jones

**APOLOGIES**

Cllr Maurice Jones

Cllr Mandy Chapman (holiday)

Cllr Alan Lewis

**MEMBERS OF THE PUBLIC**

Seven members of the public attended the meeting

**UNITARY COUNCILLOR**

Cllr Matt Lee attended for part of the meeting

**CLERK**

Ms Marian Giles

**49.20 DECLARATIONS OF INTEREST AND DISPENSATIONS**

a) No declarations of interest were made or identified. Cllr Barclay declared a conflict of interest in an item contained within the Clerk's Report at 5c).

b) No dispensations were required

**50.20 MINUTES OF COUNCIL MEETING DATED 27<sup>th</sup> JULY 2020**

The Minutes were submitted and circulated as read. **It was RESOLVED (unanimously) that the minutes of the meeting be approved. Minutes to be subsequently signed by the Chair (once Covid 19 restrictions permit) as a correct record of that meeting.**

**51.20 PUBLIC PARTICIPATION SESSION**

Three members of the public expressed an interest in the Parish Council's response to the Local Plan Review, with a specific interest on whether potential land for development could still be added. Cllr Barclay confirmed that subject to approval later in the agenda, the Parish Council's response would be sent to Shropshire Council the next day and posted on the Parish Council website to download. Cllr Green felt on balance that it was probably too late in the process to propose a site, although any site could be proposed to Shropshire Council at any time.

One member of the public attended in support of the item at 8b) on the agenda. He particularly wanted to stress the high speeds of commercial vehicles driving through Knockin Heath, and also that the first consideration must be public safety.

## 52.20 REPORTS

a) Cllr Lee was asked to provide robust representation for the Parish on the issues relating to the Shrewsbury North West Relief Road flood relief proposals (SNWRR). It was noted that he had not attended the recent Cabinet Meeting where the matter was discussed. Cllr Jones asked Cllr Lee to confirm his stance on the issue. Cllr Lee stated that he would provide his full support to the Parish in relation to their concerns. Cllr Lee was also asked by Cllr Green to provide any report he had from the recent Full Council meeting – Cllr Lee stated that he had nothing to report.

b) No report had been received from the community policing team.

c) Clerk's report was taken as read and duly **NOTED**. In relation to the request by the Parish Hall Trust to prune back the Copper Beech tree overhanging the committee room roof, councillors discussed the advice received from the tree officer, and also from Cllr Quayle in relation to the costs of moss removal. Following discussion councillors **RESOLVED to make the necessary planning application to prune the tree as requested**.

The satisfactory outcome of the dangerous Ash Tree at the Millennium Garden was also noted. Cllr Greening asked whether the volunteers should be appraised of the consequences of their lack of written tenure. **AGREED** that Clerk should write to Chair of the Group suggesting that formal negotiations with Shropshire Council about the land should be prioritised.

## 53.20 PENTRE/EDGERLEY WARD VACANCY

Three candidates for the vacancy were in attendance at the meeting. Each was asked (in alphabetical order) to speak in support of their application. No questions were put to candidates by councillors. Councillors voted by show of hands for each candidate in alphabetical order. Lorna Baker received the clear majority of votes. **It was therefore RESOLVED to invite Lorna Baker to fill the casual vacancy in the Edgerley Ward with Declaration of Acceptance to be signed at the October meeting.**

Cllr Barclay thanked all the candidates for their applications, and reflected on the high calibre of the three applicants.

Parish Clerk to provide necessary paperwork and induction support materials to the newly co-opted councillor.

## 54.20 VACANCY FOR A REPRESENTATIVE ON THE HELICOPTER NOISE LIASION GROUP

**It was RESOLVED unanimously that Cllr James Peto should be the new representative.** Parish Clerk to notify his details to the group administrator.

## 55.20 PARISH MATTERS

### a. Shrewsbury North West Relief Road Proposals

Cllr Barclay reflected that although it was clearly important for the Parish to ensure that their interests and concerns were heard, it was also not yet a finite proposal. Cllr Jones voiced her concerns that the consultation process was being 'rushed through'. She proposed that the Parish Council should write to the Leader of Shropshire Council, and the local MP to reflect immediate concerns about the proposals as they stood, and also that an adequate community consultation process would be undertaken. This was **AGREED**.

**b. Consultation on Proposed VAS location – Knockin Heath**

Eight responses had been received to the proposed alternative location map in Telescope and on the Parish Website. No definitive view as to the most suitable location had emerged, and some responses challenged the need for any interventions, or the type of intervention proposed. Cllr Quayle felt that further consultation efforts were required and proposed a ‘mailshot’ letter to each individual home in the Knockin Heath area. **It was proposed and AGREED that standing orders should be suspended to allow Mr Julian Head, member of the public and Knockin Heath resident, to contribute.** Mr Head felt that the lack of outcome from the Community Speed watch meeting earlier in the year may have influenced some local residents’ decision whether to respond to the consultation. He also suggested that more information on traffic volume and speed was required in order to make the best decision on what was an effective deterrent.

**Cllr Barclay thanked Mr Head for his contribution and proposed that standing orders be resumed. This was AGREED.**

Following further discussion it was **AGREED** that the matter should be brought forward to the October agenda with a view to setting up a smaller working group to progress the matter. Parish Clerk to clarify from West Mercia Police how to get a traffic survey undertaken in the ward.

**c. Weight Restriction request – Kinnerley to Knockin Road (B4396)**

Councillors were concerned that a weight restriction request would have an adverse impact on farm traffic using the road. It was therefore **AGREED** that the Clerk should approach Highways Technician for the area for advice on suitable alternative signage eg ‘HGV restriction’ or ‘HGV’s should not follow Satnav’.

**d. Request for Siting of Memorial Bench**

No formal request had been received by the Clerk.

**e. Maintenance of hedge line/undergrowth – Halston Field**

The encroachment of the hedge and undergrowth on to the pavement had been highlighted on a number of occasions. Cllr Barclay confirmed the Parish Hall Trust, who were responsible for the hedge, were getting it cut twice a year by their contractor including the undergrowth. Ownership of the field between the bridge and Mountside would need to be determined in order to approach the owner to cut back undergrowth/clear the path.

**f. RoSPA Inspection of Play Areas**

The play areas had been inspected in early September, after the improvement works had been completed. The majority of issues raised were categorised as ‘low risk’ but would nonetheless have to be attended to, with three medium risk issues in relation to the zip wire prioritised. A number of clarifications were also required from the inspector who provided the report. It was therefore **AGREED** that the reports should be brought back on to the agenda in November for further consideration.

**g. Reports of any Additional Parish Matters**

No additional matters were raised

**h. Reports of any additional Highways Matter**

No additional matters were raised

**56.20 PLANNING**

**a. To receive details of delegated decisions made since July meeting**

**20/03030/FUL – Buildings B and C, Lindisfarne, Maesbrook**

Change of use of agricultural buildings to Class B2 General Industrial use

**REPRESENTATIONS**

**20/02410/FUL – Land South of Chapel Lane, Knockin Heath**

Erection of three detached bungalows with detached garages; formation of vehicular accesses; installation of septic tank system

**OBJECT**

Delegated decisions were duly NOTED.

b. **To receive details of planning applications/appeal decisions from Shropshire Council**

**20/02505/FUL – 2 Brookside Cottages, Pentre**

Erection of two storey side extension

**REFUSE**

**20/02702/FUL – Orchard House, Dovaston**

Change of use to domestic curtilage and all weather sports court with green mesh fencing and associated landscaping

**GRANT PERMISSION**

**20/02657/TPO – Field near Green Bank, Dovaston**

Fell 1 No Oak Tree protected by Shropshire Council

**REFUSE**

**20/02256/OUT– Proposed dwelling South of Four Ashes Farm, Maesbrook**

Outline application for the erection of single dwelling with associated garaging

**GRANT PERMISSION**

**20/02116/PMBPA – Barn North West of Ivy Cottage Maesbrook**

Change of use from agricultural use to residential dwelling.

**PRIOR APPROVAL REQUIRED AND REFUSED**

Decisions noted.

c. **Planning applications for decision**

None received

d. **To consider any planning applications received after the agenda was sent out**

None received

e. **Local Plan Review Consultation Process**

Cllr Green introduced the draft formal response he had prepared following the meeting of the Working Group. Following discussion it was **AGREED** that the formal response should be submitted to Shropshire Council Planning Policy team.

One item was clarified by discussion and a vote ie whether to opt in or out of the Community Cluster proposals. It was **AGREED 5:2** to opt out.

f. **“Planning for the Future”**

Item for information only – duly **NOTED**.

**57.20 FINANCE AND ACCOUNTS FOR PAYMENT**

**a. Receipts**

None

**b. Delegated Payments made in August for Noting**

i) Clerk’s Salary for August 2020 - £697.32

- ii) Clerk's Expenses for July/August 2020 - £217.36 (includes Dropbox annual upgrade fee)
- iii) M.I. and T.E.M. Pritchard – grounds maintenance for July - £633.00
- iv) Lawrence Direct – stationery/paper - £48.67

**c. Payments for Approval**

- i) Clerk's Salary for September 2020 - £697.32
- ii) Clerk's Expenses for September 2020 - £47.39
- iii) M.I. and TEM Pritchard – grounds maintenance for August - £633.00
- iv) RoSPA Play Safety – annual inspection fee - £360.60

**d. Invoices received after the agenda has been sent out**

None received

**Cllrs RESOLVED that the above payments be APPROVED for payment and bank signatories INSTRUCTED to sign cheques/authorise electronic payments where appropriate**

**58.20 ANNUAL AUDIT**

Noted that no further correspondence or queries had been received from the external auditor.

**59.20 ADOPTION OF NATIONAL SALARY AWARD FOR CLERK EFFECTIVE 1<sup>ST</sup> APRIL 2020**

It was **RESOLVED (unanimously)** to adopt the NJC recommended annual pay award for the Clerk backdated to 1<sup>st</sup> April 2020.

**60.20 CORRESPONDENCE**

Correspondence received by the Clerk was duly **NOTED**. It was noted that a further complaint had been received about the graveyard which had been passed on to Reverend Precious. Cllr Quayle had participated in a working party to clear and tidy the graveyard.

**61.20 DATE AND TIME OF NEXT MEETING**

Next full Parish Council Meeting to be held on Monday 26<sup>th</sup> October 2020 by ZOOM.

**Meeting ended at 8.53pm**

**Signed by Chair .....**

**Date .....**