

Kinnerley Parish Council

16th October 2017

To All Members of the Council

Dear Councillor

You are hereby summoned to attend the meeting of **Kinnerley Parish Council** scheduled to take place on **23rd October 2017** to start at **7pm** in **Maesbrook Parish Hall**, in order to transact the following business:

Ms M Giles
Clerk

AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST AND DISPENSATIONS**
 - a) To receive declarations of interest from councillors on items on the agenda
(Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a Disclosable Pecuniary Interest, whether or not the Interest is entered in the Register of Members' Interests maintained by the Monitoring Officer.)
 - b) To grant any requests for dispensation as appropriate.
3. **MINUTES OF COUNCIL**
 - a) To approve the minutes of the Parish Council meeting held on 18th September 2017 (enclosed)
4. **PUBLIC PARTICIPATION SESSION**

With respect to items on the agenda or of relevance to the Parish
5. **PARISH MATTERS**
 - 5.1) **Reports** - Police and Cllr Matt Lee (Shropshire Council)
 - 5.2) **Food Van Trial**
 - 5.3) **Kinnerley Park Play Area – broken gate to children's area**
 - 5.4) **Leaf Clearance Arrangements**
 - 5.5) **Highways Matters**
 - i. **Fly Tipping in Crosslanes**
 - ii. **To Report Identified Highway Matters**

6. PLANNING

a) To receive details of planning application/appeal decisions

- i. 14/03828/VAR – Proposed Residential Development to rear of Maescroft, Kinnerley. Application for variation of condition 2 (approved plans) to allow for substitution of house type and condition 11 (plots 4 and 5) to allow for insertion of windows; attached to planning permission 13/0327/FUL (allowed on appeal) for the erection of 10 dwellings.

Decision: Withdrawn

- ii. 16/03867/FUL – Conversion of former water tower and extension to provide holiday accommodation

Decision: Permission Granted

- iii. 17/02357/FUL – Erection of extension of office floor space to Pear Tree House, Dovaston

Decision: Permission Granted

b) Current Planning Applications/appeals for decision - To consider submitting comments and/or objections on the following:

- i. 17/04401/FUL – Erection of an affordable dwelling with detached garage/store and formation of vehicular access. Land South East of Rosedale, Maesbrook, Oswestry, Shropshire, SY10 8QN
- ii. 17/04337/OUT – Outline application for the erection of an affordable dwelling and all associated works to include means of access. East of Sandstone Cottages, Chapel Lane, Knockin Heath, Shropshire.
- iii. 17/04894/LBC – Installation of first floor level access shower room affecting a Grade II listed building. Wernlas, Maesbrook, Oswestry, SY10 8QY

c) To consider any planning applications received after the agenda was sent out

d) Update from CIL Working Party

e) Work to Trees in a Conservation Area

f) “Planning for the Right Homes in the Right Places”

To consider formulation of response to Department of Communities and Local Government consultation. Deadline for responses via NALC is 27th October 2017.

7. FINANCE AND ACCOUNTS FOR PAYMENT

7.1) Receipts

- i. HMRC VAT repayment 1/4/15 to 31/3/16 - £416.89
- ii. HMRC VAT repayment 1/4/16 to 31/3/17 - £851.27

7.2) Payments made before meeting

- i. SALC – Three previously approved training courses for councillors - £155.00 – cheque no 010801

7.3) Payments for Approval

- i. Greenfingers Landscape Ltd – Grounds Maintenance September - £269.34
- ii. Kinnerley Parish Hall – Use of small committee room - £30.00
- iii. Mazars – Audit fee for completion of audit year ended 31/3/2017 - £240.00
- iv. Clerk’s Salary for October - £544.29

- v. Clerk's Expenses for September - £105.31
- vi. J Preece and Son Ltd – final account for churchyard wall - £13,987.79

7.4) Invoices received after the agenda has been sent out

7.5) Quarter Two Income and Expenditure Performance

Summary report enclosed for information and noting.

8. COMPLETION OF AUDIT FOR YEAR ENDED 31ST MARCH 2017

To consider external auditors certificate and report, and to note any matters for improvement in 2017/18.

9. PROVISION OF COMMUNITY FUNDED DEFIBRILLATOR FROM AED DONATE (verbal update)

To include assessment of alternative locations in Knockin Heath.

10. PLACE PLAN REVIEW 2017 (summary report/correspondence enclosed)

11. CORRESPONDENCE - See attached list below

12. FEEDBACK ON MEETINGS ATTENDED – (verbal report from Cllr Charles Green)

- i. Oswestry Area Committee, Tuesday 26th September, 7pm, Guildhall, Oswestry
- ii. Town and Parish Council Forum Meeting, Friday 29th September, Council Chamber, Shirehall
- iii. Economic Growth Strategy Event, Monday 2nd October, 9.30 – 12.30, Walker Theatre, Theatre Severn, Shrewsbury

13. DATE AND TIME OF NEXT MEETING – 27th November, Kinnerley Parish Hall

CORRESPONDENCE RECEIVED – for noting only

SALC	Special Information Bulletin September 2017 on General Data Protection Regulations (NB: will be on November Parish Council agenda) Annual Report and Audited Accounts October information Bulletin Call for entries to Shropshire Conservation and Design awards Circulation of Scrutiny Committee report on commissioning of youth services
NALC	Chief Executive's Bulletin 35 - 6 October 2017
Shropshire Council	North West Relief Road – 2017 consultation

Corrie Davies	Circulation of Veolia 'Make a Difference' Grant information
Royal Bank of Scotland	Paperwork to change signatories on mandate
Mazars	Completion of audit paperwork and invoice
Wendy Ellis	Copy of Public Liability Insurance as requested