

# Kinnerley Parish Council

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## Meeting of Kinnerley Parish Council

Monday 24<sup>th</sup> July 2017 at 7pm

Kinnerley Parish Hall

Press and Public Welcome

**Members of the public are invited to address the Council  
at the start of the meeting.**

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### AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST AND DISPENSATIONS**
3. **MINUTES OF COUNCIL** – To approve the minutes of the Parish Council meeting held on 26<sup>th</sup> June 2017
4. **PUBLIC PARTICIPATION SESSION** - With respect to items on the agenda or of relevance to the Parish
5. **REPORTS** – Police and Cllr Matt Lee (Shropshire Councillor).
6. **PLANNING**
  - a) **To receive details of planning application/appeal decisions**  
None
  - b) **Planning Applications/appeals for decision** - To consider submitting comments and/or objections on the following:
    - i. 17/03229/FUL | Erection of a single storey extension | Maesbrook House Maesbrook Oswestry Shropshire SY10 8QR
  - c) **To consider any planning applications received after the agenda was sent out**
  - d) **Responses to planning applications received between meeting** – to approve delegated responsibility to the Clerk in liaison with Chairman or Chairman and one other, for any planning applications which require comments to be submitted before the next Parish Council meeting.
7. **FINANCE AND ACCOUNTS FOR PAYMENT**
  - a) Receipts
    - i. Scottish Power – Wayleave Payment - £3.05
  - b) Payments made before meeting - None
  - c) Payments for Approval
    - i. Highline Electrical Ltd – Street Light repairs - £205.65
    - ii. Greenfingers Landscape Ltd – Ground Maintenance - £269.34
    - iii. Information Solutions Ltd T/A The Web Orchard.com – Website hosting - £228.00
    - iv. Playsafety Ltd – Play area inspection - £159.60
    - v. Scottish Power – Street light electric - £105.84
    - vi. Clerk’s Salary for July 2017 - £645.88
    - vii. Invoices received after the agenda has been sent out to include Clerk salaries for holiday period and outstanding expenses for outgoing Clerk to be confirmed at the meeting.
  - d) Finance report for Quarter 1 of FY 2017-18 – to be noted

8. **CHURCHYARD WALL REPAIRS** – to receive update to include approval of revised quote for additional necessary repairs and approve delegated authority to Clerk in liaison with Chairman to approve any additional unexpected costs (to an agreed limit).
9. **BANKING ARRANGEMENTS** – further to recent elections and appointment of a new Clerk the Parish Council is asked to reapprove the previous agreement to open an account with Unity Trust, to include agreement to the terms and conditions and confirmation of Clerk/signatories' authority levels to access the telephone/online banking. A cheque for £500 (payable to Kinnerley Parish Council) is needed to open the account.
10. **REMEMBRANCE SUNDAY** – Approval of donation for wreath and Parish Council representative to lay wreath. Consideration to be given to request from the Royal British Legion to support local campaign 'Lamp Post Poppies'.
11. **CIL WORKING PARTY** – to reappointment members following the elections and agree next actions.
12. **SALC TRAINING COURSES** – to approve requests to attend the following courses:
  - a) 'Negotiate a Better Outcome in Planning' – 13<sup>th</sup> September 2017 - £65 – Cllr Charles Green
  - b) Be a better Councillor – 7<sup>th</sup> September 2017 - £65 – Cllr James Peto
  - c) Budgets, Year-end and Audits (Internal and External) – 16<sup>th</sup> October 2017 - £25 – Parish Clerk
13. **PROVISION OF COMMUNITY FUNDED DEFIBRILLATOR FROM AED DONATE** – for update to include details of adoption of BT phone box in Knockin Heath.
14. **ROSPA REPORT** – to note report to include an updated on repairs to the slide.
15. **RISK ASSESSMENT** – for annual review and approval
16. **FIXED ASSET LIST** – for annual review and approval
17. **SHROPSHIRE COUNCIL PARKING STRATEGY** – to consider any response to consultation
18. **JOHN CAMPION, WEST MERCIA POLICE AND CRIME COMMISSIONER CONSULTATION ON CHANGES TO WEST MERCIA FIRE AND RESCUE GOVERNANCE** – to consider response
19. **REQUEST FROM HARPER ADAMS STUDENT TO PROMOTE HIS RESEARCH AND SURVEY ON HOUSING DEVELOPMENT IN RURAL AREAS** – to consider if Parish Council wants to support and receive final report.
20. **HIGHWAYS**
  - a) To report any highway matters
21. **CORRESPONDENCE** - See attached list
22. **DATE AND TIME OF NEXT MEETING** – 18<sup>th</sup> September 2017 Kinnerley Parish Hall at 7pm

*Kate Davies*  
Miss Kate Davies  
Clerk to the Council  
18<sup>th</sup> July 2017