

Kinnerley Parish Council

17th November 2020

Meeting of Kinnerley Parish Council

Monday 23rd November 2020 via ZOOM video

7.00pm onwards

Press and Public Welcome

For a Zoom Link to the meeting please e-mail the Parish Clerk on:

kinnerleyparishcouncil@gmail.com

Members of the public are invited to address the Council at the start of the meeting.

AGENDA

No audio recording is being made of this meeting

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

- a) To receive declarations of interest from councillors on items on the agenda

(Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a Disclosable Pecuniary Interest, whether or not the Interest is entered in the Register of Members' Interests maintained by the Monitoring Officer. In the context of a remote meeting this will involve the Clerk placing the Councillor in a virtual 'waiting room' until the matter has been decided.)

- b) Motion to grant dispensation on 6 month absence rule for Cllr Maurice Jones (draft motion attached)

3. MINUTES OF COUNCIL MEETING DATED 26th October 2020

To approve the minutes of the Parish Council meeting held on 26th October 2020 (attached)

4. PUBLIC PARTICIPATION SESSION

With respect to items on the agenda or of relevance to the Parish or the agenda.

5. SHREWSBURY NORTH WEST RELIEF ROAD PROPOSALS (SNWRR)

Meeting to be attended by Cllr Peter Nutting, Leader of Shropshire Council, to hear Parish Council concerns

6. REPORTS

- a) Cllr Matt Lee
b) Police
c) Clerk's Report for November – a short verbal update on matters not on agenda

- 7. PARISH MATTERS**
- a. **VAS Location/Speed Control in Knockin Heath – update on proposals for an independent traffic/speed survey**
 - b. **To nominate new trustee for appointment to Kinnerley Parochial Charities** (background information attached)
 - c. **RoSPA Reports on Play Area – Action Plan for discussion** (to follow)
 - d. **To Report any additional identified Parish Matters**
 - e. **Report any additional Highways Matters**
- 8. PROPOSAL TO FORM A WORKING GROUP FOR FLOOD/SNWRR RELATED ISSUES**
- a) Discussion and Approval of Terms of Reference (attached)
 - b) Consideration of membership and Chair
 - c) To hear councillor reports on related matters/meetings attended
- 9. PLANNING**
- a) **To receive details of planning applications/appeal decisions from Shropshire Council**
None received.
 - b) **Planning applications for decision**
 - **20/04372/TCA** – Crown reduction of 30/40% and pruning to top and sides of Copper Beech Tree within Kinnerley Conservation Area
Kinnerley Play Area, to rear of Parish Hall.
 - **20/04572/FUL** – Erection of two storey and single storey extensions to dwelling and double garage
Station House, Maesbrook, Shropshire, SY10 8QG
 - c) **To consider any planning applications received after the agenda was sent out**
 - d) **Resolution to delegate authority for Clerk, Chair and Vice Chair to respond to non-contentious planning applications in the December period.**
- 10. UPDATE ON CIL SPEND PRIORITIES FROM CIL WORKING GROUP** (report to follow)
- 11. FINANCE AND ACCOUNTS FOR PAYMENT**
- a) **Receipts**
None
 - b) **Payments for Approval**
 - i. Clerk's Salary for November 2020 (including honorarium of £107.28) - £794.82
 - ii. Clerk's Expenses for November 2020 (includes diary/stationery) - £68.89
 - iii. M.I. and TEM Pritchard – grounds maintenance for September - £633.00
 - iv. HMRC - tax and NI on clerk's salary - £58.70
 - v. Highline – Install shield to light outside 1 Mountside/Moorcoft - £85.80
 - vi. Highline – inspect light outside Greenfields Farm - £26.50
 - c) **Invoices received after the agenda has been sent out**

To RESOLVE that the above payments are APPROVED for payment and bank signatories INSTRUCTED to sign cheques/authorise electronic payments where appropriate
 - d) **Resolution to delegate authority for Parish Clerk and signatories to pay December salary and expenses and any other urgent invoices in December period.**
- 12. ANNUAL AUDIT – CONCLUSION OF AUDIT**

13. **NJC SALARY AWARD: RELATED INCREASE IN LEAVE ENTITLEMENT** (background information attached)
14. **CORRESPONDENCE**
For noting and any queries
15. **DATE AND VENUE OF NEXT MEETING – To be agreed** – formally agreed date is **25/1/2021**.