

**KINNERLEY PARISH COUNCIL**  
**Meeting of the Council**  
**Held at Maesbrook Village Hall**  
**At 7.00pm on Monday 27<sup>th</sup> June 2016**

**PRESENT**

Cllr Charles Green (Chair), Cllr Sheila Bruce, Cllr Betton Cambridge Cllr Bill Jones, Cllr Maurice Jones, Cllr Alan Lewis, Cllr James Peto and Cllr John Pinder.

**IN ATTENDANCE:** None

**CLERK:** Mrs Kate Sanderson

**Three members of the public were present**

**100.16 CHAIRMAN'S WELCOME TO NEW COUNCILLOR**

Cllr C Green welcomed Cllr J Peto to the Parish Council and it was noted that a "Declaration of Acceptance of Office" had been signed and witnessed by the Clerk, prior to the start of the meeting.

**101.16 APOLOGISES FOR ABSENCE**

Cllr N Barclay – personal commitment  
Cllr D Slaughter – personal commitment  
Cllr S Quayle  
Cllr A Walpole (Shropshire Councillor) – another meeting.

**102.16 DECLARATIONS OF INTEREST AND DISPENSATIONS**

- i. Cllr B Cambridge declared a non-disclosable pecuniary interest in planning application – 16/02503/REM – Reserved matters pursuant to outline permission reference 14/00581/OUT dated 02/03/2015 for the erection of 12 dwellings to include access, appearance, landscaping, layout and scale – Proposed residential development opposite school at Kinnerley and planning appeal - 16/02453/REF - Outline application for the erection of eight dwellings to include means of access - Proposed Development Land West Of Mayfields Kinnerley Shropshire as this is the same developer as planning application 16/00902/REM – Storage Depot, Kinnerley. Cllr Cambridge advised that he would not be voting on these agenda items.
- ii. Cllr C Green – National Grid Mid Wales Connection project (Dispensation granted 17<sup>th</sup> June 2013 Minute Ref 104/13)

**103.16 MINUTES OF COUNCIL**

The minutes were submitted and circulated as read.

**RESOLVED that the minutes of the Council meetings held on 23<sup>rd</sup> May 2016 be approved and signed as a correct record.**

**104.16****PUBLIC PARTICIPATION SESSION**

A member of the public addressed the Parish Council about his planning application which had been considered at the last Parish council meeting. He advised that his application was similar to the previous one but not identical. He advised that he was unhappy that he had not been advised that his application was to be discussed by the Parish Council and that he had not been advised of the application's validation until after the Parish Council meeting. He advised that he had written to the Clerk asking that the comments be withheld but they were submitted and the Parish Council had been asked to reconsider its comments. An overview of the application was provided with reference to other supported applications in the Parish, making reference to planning policy and the Neighbourhood Plan.

The Chairman responded by advising the member of the public that the Parish Council had considered the application in accordance with the relevant agenda item and apologised that there had not been an opportunity for the member of the public to address the Parish Council. Cllr Green advised that the Parish Council is not the decision making authority so any recourse should now be to Shropshire Council.

A representative from Chartland Homes gave a short overview of the planning application for development opposite the school in Kinnerley and advised that the original outline application had been reviewed and redesigned and the number of houses increased.

**105.16****REPORTS**

- i. **Police** – None. It was noted that PC Dale had moved to the Oswestry team and it was agreed to invite PC Moth to the next Parish Council meeting.
- ii. **Cllr A Walpole, Shropshire Councillor** – Not at meeting.

**106.16****PLANNING DECISIONS**

- i. 16/01549/FUL - Formation of an agricultural field access - West View Knockin Heath Oswestry Shropshire SY10 8EA – Permission granted
- ii. 16/00902/REM - Storage Depot, Kinnerley, SY10 8DH - Approval of reserved matters (scale, appearance, landscaping and layout) pursuant to 14/01703/OUT for the residential development of 18 properties (including affordable), detached garages, public open space, estate roads – Permission granted
- iii. 16/01866/FUL - Holly Tree Cottage, Knockin Heath - Erection of detached 2-bay part open fronted garage – Permission granted
- iv. 15/05599/FUL - Erection of a machinery and equipment storage building and associated parking area - Land Adjacent To Oakhurst House Kinnerley Shropshire SY10 8EL – Permission granted

**NOTED**

## 107.16 PLANNING APPLICATIONS

The following planning applications were considered.

**RESOLVED:** That the following comments be submitted to the Shropshire Council Planning Authority:

- i. **16/02503/REM – Reserved matters pursuant to outline permission reference 14/00581/OUT dated 02/03/2015 for the erection of 12 dwellings to include access, appearance, landscaping, layout and scale – Proposed residential development opposite school at Kinnerley.**

Comment: Kinnerley Parish Council supports this application in principle, subject to the application being amended to twelve houses in line with the outline permission and the dwelling numbers supported in the Kinnerley Parish Neighbourhood Plan. The Parish Council also request more amenity space.

***Cllr B Cambridge abstained from the vote for the above planning application.***

- ii. **16/02675/HHE - Stone Cottage, Meverley Road, Pentre, SY4 1BU - Erection of a single storey extension to detached dwelling, dimensions 4.7 metres beyond the rear wall, 2.8 metres maximum height, 2.4 metres to the eaves – to be noted, but comments may be submitted.**

**NOTED**

## 108.16 PLANNING APPEAL

- i. **16/02453/REF - Outline application for the erection of eight dwellings to include means of access - Proposed Development Land West Of Mayfields Kinnerley Shropshire**

**RESOLVED** that written representation should be submitted in line with previously agreed comments and raising concerns about the amount of traffic. The submission was delegated to the Clerk in liaison with Chairman.

***Cllr B Cambridge abstained from the vote for the above planning appeal.***

## 109.16 INTERNAL AUDIT

The Internal Auditor's report for the financial year 2015/16 was considered and the report was **NOTED**.

**RESOLVED** to make the following response:

**Issue 1: A risk assessment to be reviewed, updated and approved at June 2016 meeting. This was not reviewed, due to an omission in 2015/16.**

#### **110.16 AUDIT ANNUAL RETURN**

The Annual Governance Statement which had been circulated to all Councillors prior to the meeting was considered.

**RESOLVED to APPROVE the Annual Governance Statement for 2015/16 and the Chairman and Clerk were INSTRUCTED to sign Section 1 of the Local Councils in England Annual Return for the year ended 31 March 2016.**

The finance report and accounting statements for 2015/16 which had been circulated to all Councillors prior to the meeting were considered.

**RESOLVED to APPROVE the Financial Statement for 2015/16 and the Chairman and Clerk were INSTRUCTED to sign Sections 2 of the Local Councils in England Annual Return for the year ended 31 March 2016.**

#### **111.16 NALC/SLCC 2016-18 NATIONAL SALARY AWARD**

The advice note was circulated with the agenda and it was noted.

**RESOLVED to APPROVE that the NALC/SLCC 2016-18 National Salary Award be ADOPTED with immediate effect.**

#### **112.16 FINANCE AND ACCOUNTS FOR PAYMENT**

##### **a) Receipts**

i. Scottish Power – Wayleave payment - £22.76

##### **b) Payments made before meeting - none**

##### **c) Payments for Approval**

i. Clerk's Salary for June 2016 - £619.94 – Chq no 10713

ii. JDH Business Services Ltd – Internal audit fee - £150.00 – Chq no 10714

iii. Highline Electrical Ltd – Street light repairs - £82.50 – Chq no 10715

iv. Highline Electrical Ltd – Street light repairs - £305.70 – Chq no 10715

v. Greenfingers Groundforce Ltd – Ground maintenance - £269.34 – Chq no 10716

**RESOLVED: That the above payments are APPROVED for payment and the bank signatories INSTRUCTED to sign the Cheques.**

#### **113.16 RISK ASSESSMENT AND BUSINESS CONTINUITY PLAN**

The updated risk assessment and business continuity plan, including mitigating actions, was considered.

**RESOLVED to APPROVE and ADOPT the updated Risk Assessment and Business Continuity Plan.**

#### **114.16 FIXED ASSET LIST**

The updated Fixed Asset list was considered.

**RESOLVED to APPROVE the updated Fixed Asset List.**

## **115.16 CHURCHYARD WALL**

The Clerk gave a verbal update on the recommendation to increase the original scope of repair specification. The additional costs were not available so it was agreed that a special meeting would be needed if they were available prior to July's meeting.

**RESOLVED to write to Ken Evans to thank him for his continuing assistance with the Churchyard Wall repairs.**

## **116.16 SHROPSHIRE COUNCIL – A PARTNERSHIP APPROACH IN THE DESIGN OF LOCAL SERVICES**

Cllr Green gave a verbal report about the meeting with Cllr Malcolm Pate and Clive Wright, Chief Executive, Shropshire Council which Cllr C Green and the Clerk had attended.

**NOTED**

## **117.16 OTHER REPORTS**

- a) **Cross Keys Action Committee** –none.
  - b) **National Grid - Mid Wales Connection** – Cllr C Green gave a verbal report.
- The above reports were **NOTED**

## **118.16 HIGHWAYS**

- a) **Proposed Molverley/Pentre overlay** - A verbal update was given by the Clerk.
- b) **To report any Highway Matters** - None

## **119.16 CORRESPONDENCE**

**The following correspondence was received and NOTED**

- i. DCLG-2016 EU Referendum Partner Guide
- ii. SALC-Information Bulletins
- iii. Shropshire Council-Shropshire Community Hub Resource Pack
- iv. Police & Crime Commissioner-Safer West Mercia Plan – consultation
- v. Shropshire Council-Proposed road closure – Molverley road junction to Pentre Industrial Estate 3 August 2016 – 3 days 9.30 to 16.00 – Surface dressing
- vi. West Mercia Police-Change of Safer Neighbourhood Team Police Officers – PC Pete Dale to be replaced with PC Mark Moth wef 1 July 2016.
- vii. Oswestry Town Council-Invite to North Shropshire Area Committee meeting on 20<sup>th</sup> June 2016
- viii. Shropshire Council-Revised communication process for Highways works across Shropshire
- ix. Shropshire Rural Hub-Newsletter – June 2016
- x. The Corbet School-May edition of The Corbet News
- xi. Shropshire Together-Draft Carers Strategy for Shropshire – consultation

**120.16          DATE AND TIME OF NEXT MEETING**

25<sup>th</sup> July 2016 – Kinnerley Parish Hall at 7pm

**The meeting closed at 8.35pm**

**Signed .....**  
**Chair**

**Date .....**