

Kinnerley Parish Council

The Minutes of the **Meeting of Kinnerley Parish Council** on **27th September 2021** at Kinnerley Parish Hall.

Present: Cllrs Nick Barclay (Chairman), Mandy Chapman, Charles Green, Richard Greening, Lorraine Jones, Maurice Jones, Alan Lewis, James Peto.

In attendance: Ian Cruise-Taylor, Parish Clerk, one member of the public

1. **Apologies for absence** – Cllrs Lorna Baker, Stephen Hilton, Sharon Quayle and Vince Hunt
2. **Declarations of interest and dispensations** – there were no declarations of interest or requests for dispensation
3. **Minutes of Council** – The minutes of the Parish Council meeting held on 26th July 2021 were unanimously approved and signed by the Chairman
4. **Public participation session**
There was one member of the public present who chose not to speak
5. **Parish matters**
 - a) **Reports** – Cllr Vince Hunt was not available. He asked that the Parish Council noted that extensive action had been taken to fill potholes in the parish and had sent an explanation of CIL in relation to self-build which it was agreed would be circulated to councillors
 - b) **Report from Clerk** – Taken as read
 - c) **Membership proposal for Pentre & Edgerley Flood Action Group** – it was unanimously agreed that Cllr Nick Barclay respond to the invitation and that an invitation be extended to the FAG to attend a parish council meeting
 - d) **Proposal to submit nomination for membership of Melverley Internal Drainage Board** – it was unanimously agreed that Cllr Charles Green be the nominee for the MIDB from Kinnerley Parish Council
 - e) **Proposal for donation of £25 for Wreath for Remembrance Sunday** – unanimously agreed
 - f) **Victim Support – request for donation** – Council considered the request and declined to make a donation
 - g) **Proposal to purchase Projector** – Council noted the proposal in the Clerk's Report and unanimously agreed to the purchase
 - h) **To Report any additional identified Parish Matters** –
 - i. Council noted the successful completion of the external audit, with the exception of a failure to post the right to view notice on the correct day and the failure to complete an annual risk assessment
 - ii. Council unanimously supported sending a letter to West Midlands Ambulance Service asking for re-consideration of the plan to close the Ambulance Station at Oswestry.

- iii. Council agreed to submit comments in response to the enquiry from Shropshire Council regarding the number of area planning committees. It was agreed that Cllr Charles Green would draft the comments for consideration.

i) To Report any additional Highways Matters

- i. councillors expressed concern at roadworks signs being left in place after works have been completed, causing residents and visitors to make unnecessary diversions, and signs being badly sited causing sightline problems. This issue to be reported to the Highways Authority
- ii. Council noted that further work needed to be done to use the traffic survey data to assist in developing proposals for siting a VAS. It was agreed that Cllr Charles Green would take this forward.

6. Planning

- a) **To receive details of planning application/appeal decisions – see appendix A**
- b) **Planning applications/appeals for decision** - To consider submitting comments and/or objections. **See appendix A**
- c) **To consider any planning applications received after the agenda was sent out**

7. Finance and accounts for payment

- a) **Receipts**
None
- b) **Payments for Approval – see appendix B** – unanimously approved, it was noted that the Dropbox payments could now cease as Microsoft 365 includes OneDrive, and that the Zoom subscription could cease as the council has returned to face-to-face meetings
- c) **Bank Reconciliation see appendix B** – noted

- 8. Date and time of next meeting** – 25th October 2021, p.m., Maesbrook Village Hall, Cllr Richard Greening offered his apologies for this meeting.

Planning Decisions for information:

21/03468/FUL: Ruslyndan, Maesbrook, Oswestry, Shropshire, SY10 8QP

Proposal: Erection of single storey side extension, infilling of small external recess and part removal of existing roof, formation of new duo pitched roof to incorporate 2 new bedrooms and a master bathroom. **Decision: Grant Permission**

21/03042/FUL: Stanmore, Chapel Lane, Knockin Heath, SY10 8ED. Proposal: Erection of two storey extension to the main dwelling together with associated alterations. **Decision: Grant Permission**

21/03252/FUL: Sparrows, Vicarage Lane, Kinnerley, SY10 8DE. Proposal: Erection of a garden room and entrance porch. **Decision: Grant Permission**

21/02459/FUL: The Hayloft, Edgerley, SY10 8EN. Proposal: Installation of roof lights to gain more light. **Decision: Grant Permission**

Planning Applications for consideration and decision:

21/03990/FUL: Land Adj Stone House, Maesbrook, SY10 8QR. Proposal: Erection of single storey dwelling with detached garage

Council resolved: Support, as it the sort of proposal encouraged by the Kinnerley Parish Neighbourhood Plan, but that support is subject to the development being climate change resilient and offering some net biodiversity gain, particularly by keeping existing trees and hedges if at all possible or planting suitable native species replacements.

21/03894/FUL: Red House Farm, Kinnerley, SY10 8EL. Proposal: Erection of two bay carport with log store and storage above following demolition of existing

Council resolved: No objection, as long as the existing brick is retained and new materials are brick and slate to match the existing and surrounding buildings; the existing roadside milk churn stand and wooden door are retained; the revised access arrangements to the farmhouse and yard are clarified; and the status of footpath 0301/78/1, which runs alongside the proposed extended barn, and into the farm buildings, is regularised.

21/04348/FUL: Swallow Field, Vicarage Lane, Kinnerley, SY10 8DE

Proposal: Erection of a single storey rear extension and extend pitched roof over garage, re-arrangement of windows and re-siting of front door and remove chimney stack.

Council resolved: Object. While not objecting in principle to extending and converting this bungalow from a 2-bedroom to a 3-bedroom property, Council objects to the proposal in its current form because of the proximity to and effect on the neighbouring property, The Hawthorns, in that it would suffer overshadowing (from the northern extension) and overlooking/loss of privacy (from the openings along the eastern elevation); in this respect the submitted location plan appears to misrepresent the relationship between the two adjoining properties. (Amended following further discussions).

21/04251/OUT: East Of Little Acorns Dovaston Shropshire. Outline application (all matters reserved) for the erection of 1No. dwelling with garage including ancillary works

Council resolved: Object on the grounds that the proposal is not compliant with SAMDev policy S14.2(vii): for Kinnerley, Maesbrook, Dovaston and Knockin Heath, which states that in Dovaston and Knockin Heath, development will be limited to individual, small scale infill plots within the existing Development Boundaries. This site is outside the development boundary. Furthermore, Dovaston is not proposed to be part of a Community Cluster in the emerging Draft Local Plan.

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Payments for approval

Payee	method	Item	total
Parish Clerk	300051	Salary - Aug	£550.88
	300051	Zoom sub	£14.39
	300051	Microsoft 365	£59.99
MI & TEM Pritchard	300052	July inv 1512	£693.00
Highline Electrical	300053	Streetlight repairs	£120.00
SALC	300054	Cllr Training SH inv 970	£30.00
Parish Clerk	300055	Clerk Salary Sept	£550.88
HMRC	300056	HMRC Tax Aug	£107.79
MI & TEM Pritchard	300057	Aug maintenance	£693.00
HMRC	300056	HMRC Tax Sept	£137.60
Parish Clerk	300055	Zoom monthly subscription	£14.39
Dovaston URC	300058	2020 Donation 2nd cheque	£50.00
Parish Clerk	300055	Dropbox subscription 21-22	£95.88
PKF Littlejohn	300060	Audit Fee	£240.00
Highline Electrical	300059	Lighting repair	£63.60
Total			£3421.40

Bank Reconciliation – prepared by Cllr Charles Green:

Kinnerley Parish Council - Bank Reconciliation

Financial year ending 31st March 2021

Prepared by: CWG

Date: 20/09/2021

£

CASH BOOK

Opening balance 1 April 2021	55,495.54
Add: Receipts to date	25,124.07
Less: Payments to date	-15,812.71

Closing balance per accounts as at 20/9/2021

64,806.90

Balance per Unity Trust bank statement as at 20 Sep 2021

65,056.90

Less: any un-presented cheques

Cheque number

Dovaston URC	300023	50.00	lapsed, to be re-issued
Kinnerley PCC	300028	100.00	
Dovaston URC	300034	100.00	

250.00

Add: any un-banked cheques

0.00

Total reconciled balances

64,806.90

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