Minutes of the Meeting of **Kinnerley Parish Council** on **25th March 2024 at** **Kinnerley Parish** **Hall.**

**Present:** Cllrs Nick Barclay, Mandy Chapman, Mark Cuthbert-Brown, Charles Green, Richard Greening, Desmond Hudson, Alan Lewis, Lorraine Jones, Maurice Jones, James Peto, Sharon Quayle.

In attendance: Ian Cruise-Taylor, Parish Clerk

1. **Welcome by the Chairman –** the Chairman welcomed everyone to the meeting
2. **Apologies for absence**: Cllr Vince Hunt, Shropshire Council
3. **Declarations of interest and dispensations –** There were no declarations of interest or requests for dispensation to deal with.
4. **Minutes of Council –** Council unanimously approved the minutes of the Parish Council meeting held on 26th February 2024, for signature by the Chairman.
5. **Public participation session**

No members of the public present

1. **Parish matters**
2. **To receive a report from Unitary Councillor –** Cllr Vince Hunt (Shropshire Council) - none
3. **To receive a report from Clerk, to include action log – and agree any next steps.** Council noted the report, it was agreed that the VAS installation should be progressed, and that discussions with the Parish Hall Committee should be re-opened regarding the role of caretaker. It was also noted that the flagpole was in need of repair, and that its ownership needed to be established, and that Dovaston Pound needed attention
4. **To receive a report back on any developments regarding flooding and agree any next steps –** Council noted that some roads were flooded following recent heavy rain, and that Storm Henk grants were available for homeowners affected, but that applications were needed by 7th April 2024. The debate regarding the management of reservoirs continued and the Severn Valley Water Management Scheme consultation was expected to start in the next few weeks
5. **To consider and agree agenda for Annual Parish Meeting 2024 –** it was agreed that the regular reports would be invited and that these would include the Maesbrook Village Hall, Kinnerley Parish Hall, Shropshire Council Unitary Councillor, Peel’s Plantation, the Parish Council Chairman and Kinnerley Primary School
6. **Police matters:**
7. To receive a Police report - none
8. **To report any Highways or other parish matters –**
9. Council noted with concern the continuing matter of vehicles speeding through Knockin Heath and Dovaston despite speed limit signs, putting other road users at risk. There had also been two reports of abuse of pedestrians/residents by passing drivers
10. Council noted the opportunity to obtain a photograph of King Charles III and agreed to the Clerk discussing the matter with the Parish Hall Committee
11. Council noted the plans being drawn up by Green GEN Cymru to install pylons in the Vyrnwy Frankton area, which would impact a small part of the Parish
12. **Correspondence including those requiring decision**
    1. To note: email from Kinnerley Parish Hall regarding grants – Council noted the thanks from Kinnerley Parish Hall Committee
    2. 80th anniversary of D-Day – council noted the opportunity to purchase a flag to commemorate this event and agreed one should be purchased.
13. **Planning – see appendix A**
14. **Planning decisions for information -** none
15. **Planning applications/appeals for information and decision** – applications noted
16. **Financial Matters**
    1. Council noted receipts: £3168.14 – VAT Refund
    2. Council unanimously approved the Payments – see appendix B, and an additional amount of £20 to Kinnerley Parish Hall for room hire
    3. Council unanimously approved Bank Reconciliation, see appendix B
    4. To consider and determine steps regarding possible cabinet replacement or inspection of Kinnerley defibrillator – Council agreed to the investigation by AEDDonate
17. **Items for consideration at the April meeting –** not for discussion or debate at this meeting.

**Date and time of next meeting –** 22nd April 2024 7pm at **Maesbrook Village** **Hall**

I.F. Cruise-Taylor

Parish Clerk, Kinnerley Parish Council

Appendix A

* 1. **Planning Decisions for information:**

1. None to note
   1. **Planning applications/appeals for information and decision:**
2. 24/01016/CPL: Field House 9 Willow Grove Kinnerley Oswestry Shropshire SY10 8EZ

Proposal: [Partial garage conversion and loft conversion](https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?keyVal=SA76BXTDGCO00&activeTab=summary)

1. 24/00935/CPL: Baldin Oak Dovaston Kinnerley Oswestry Shropshire SY10 8DP. Proposal:

[Lawful development certificate for proposed single storey side extension and single storey rear extension following demolition of single storey side and rear extensions. Formation of additional living accommodation in roof space including two dormers to rear roof slope and rooflights to front and rear roof slopes.](https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?keyVal=S9W2CDTDG7Y00&activeTab=summary)

**Appendix B**

* 1. **Payments for approval: February/March 2024**

|  |  |  |
| --- | --- | --- |
| Shrop Council | Dog bin emptying | £ 710.17 |
| KPH | Grant for floor | £ 2,500.00 |
| KPH | Grant for kickboards (CIL) | £ 2,800.00 |
| HMRC | Tax | £ 163.80 |
| Clerk | Pay | £ 655.20 |
| Clerk | Expenses | £ 295.12 |
|  |  | £ 7124.29 |

* 1. **Bank Reconciliation**

|  |  |  |
| --- | --- | --- |
| Financial year ending 31st March 2024 | | |
|  |  |  |
| Date: | 18/03/2024 |  |
|  |  |  |
|  | **£** | **£** |
| **CASH BOOK** |  |  |
| Opening balance 1 April 2023 |  | 58,382.54 |
| Add: Receipts to 29/02/24 |  | 33,655.95 |
| Less: Payments to 29/02/24 |  | 33,509.69 |
|  |  |  |
| Closing balance per accounts to date |  | **58,528.80** |
|  |  |  |
| Balance per Unity Trust bank statement as at 29/02/24 |  | 58,528.80 |
|  |  |  |
| Less: any unpresented cheques |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  | 0.00 |
| Add: any un-banked cheques |  |  |
|  |  |  |
|  |  |  |
|  |  | 0.00 |
| Total reconciled balances |  | **58,528.80** |