

Kinnerley Parish Council

Minutes of the **Meeting of Kinnerley Parish Council** on **27th November 2023** at **Kinnerley Parish Hall**.

Present: Cllrs Nick Barclay, Mandy Chapman, Mark Cuthbert-Brown, Charles Green, Richard Greening (part), Lorraine Jones, Maurice Jones (part) Alan Lewis, Sharon Quayle.

In attendance: Ian Cruise-Taylor (Parish Clerk)

1. **Election of Chairman** – Following Cllr Nick Barclay’s standing down as Chair, as planned, Cllr Charles Green was unanimously elected. He took the Chair and thanked Cllr Barclay on behalf of the Parish Council for his sterling service as Chairman over 6 and a half years.
2. **Election of Vice – Chairman** – Cllr Sharon Quayle was unanimously elected
3. **Apologies for absence:** Cllrs Desmond Hudson and James Peto; Cllr Vince Hunt
4. **Declarations of interest and dispensations** – There were no declarations of interest to note or requests for dispensation to consider.
5. **Minutes of Council** – Council unanimously approved the minutes of the Parish Council meeting held on 23rd October 2023, for signature by the Chairman.
6. **Public participation session** – no members of the public present
7. **Parish matters**
 - a) **To receive a report from Unitary Councillor** – Cllr Vince Hunt (Shropshire Council) – none available
 - b) **To receive a report from Clerk, to include action log – and agree any next steps.** Council noted the report and agreed the steps proposed, including arrangements for the installation of the new VAS unit in Knockin Heath.
 - c) **To receive a report back on any developments regarding flooding and agree any next steps.** – Council noted recent flood warnings, the availability of two slide presentations, and recent correspondence from and meetings attended by councillors
 - d) **Police matters:**

To receive a Police report - none

To note meeting with PCC on 5th December – identify areas for discussion. Council noted the areas proposed and recommended inviting schools to notify young people of the opportunity
 - e) **To report any Highways or other parish matters**
 - a) Notice Boards: After reviewing quotations for composite noticeboards and hardwood boards, Council agreed to purchase a ‘composite’ (man-made timber) board for Kinnerley, at a price of £977.45 plus VAT; and agreed to make arrangements for its installation. Council also agreed to purchase a similar board for Edgerley, to be located at the agreed site, once the Kinnerley board was installed. (the cost of this board may benefit from a location contribution).
 - b) Council noted the temporary housing of former Afghan residents on the Nesscliffe Military facility, as an emergency, while alternative suitable housing could be found.
8. **Planning – see appendix A**

- a) **Planning decisions for information -**
- b) **Planning applications/appeals for decision -** To consider and determine response(s)

9. Financial Matters

- a) To note Receipts - £30 anonymous donation to cover the cost of the Remembrance Wreath – Council noted with gratitude the donation and agreed that the former chairman would write a letter of thanks.
- b) Council noted and unanimously approved the payment of the Nationally agreed pay rise (£1 per hour), backdated to 1st April 2023
- c) Council unanimously approved Payments (see appendix B) and also two payments of £825 each for repairs to the churchyard wall.
- d) Council unanimously approved the Bank Reconciliation, see appendix B
- e) Council received and unanimously approved the 2023-24 quarter two statement
- f) Council unanimously approved switching streetlight electricity supplier to Shropshire Council (£931.36 compared to £1,325.13 per annum 22-23 from Scottish Power)
- g) Council considered and unanimously approved a quotation for the tree work required by the recent report - £900.

10. Items for consideration at the January meeting – not for discussion or debate at this meeting:

- Budget and precept discussion and agreement
- Quarter 3 statement
- Presentation by Cllr Hudson on affordable housing
- Kinnerley Parish Hall grant application
- Memorandum of Understanding
- Grounds Maintenance Contract finalisation
- Defibrillator for Pentre/Edgerley

11. Date and time of next meeting – 22nd January 2024, 7 p.m., Kinnerley Parish Hall.

Chairman.....

Date.....

a) Planning Decisions for information:

- i. 23/03781/FUL: Mulberry Cottage, Chapel Lane, Knockin Heath, SY10 8ED
Proposal: Demolish existing storage building and erect a new cattery
Decision: Grant Permission

b) Comments on planning applications:

- i. 23/04685/TCA: Church House, Kinnerley, Oswestry, Shropshire, SY10 8DF
Proposal: To fell 1no. Ash, 1no. Conifer, 1no. Damson and 1no. Cherry within Kinnerley Conservation Area. **Decision:** No Comment
- ii. 23/04925/FUL: 11 Willow Grove, Kinnerley, SY10 8EZ. Proposal: Single storey rear extension. Conversion of part of garage to studio. New porch access to front.
Decision: Representation: to request the Planning authority to ensure that local concerns regarding the potential impact of the development on access and egress to the neighbouring properties, and to take into account representations and objections from neighbouring residents.

Council also agreed to request that the Planning Authority made pre-application advice public, once an application was published.

i. **Payments for approval: November 2023**

Morelock	VAS	£3,648.00
Highline	Streetlight repair	£66.60
HMRC	tax	£236.60
Clerk	salary	£946.40
Total		£4,897.60

i. **Bank Reconciliation**

Date: 21/11/2023 rev

CASH BOOK

	£	£
Opening balance 1 April 2023		58,382.54
Add: Receipts to 31st October		30,457.81
Less: Payments to 31st October		21,562.16
Closing balance per accounts to date		<u><u>67,278.19</u></u>
Balance per Unity Trust bank statement as at 31st October 23		67,278.19
Less: any un-presented payments		
Add: any un-banked cheques/payments		
		0.00
Total reconciled balances		<u><u>67,278.19</u></u>