Minutes of the **Meeting of** **Kinnerley Parish Council** on **27th March 2023 at Kinnerley Parish** **Hall**.

**Present:** Cllrs Nick Barclay (Chairman), Mandy Chapman, Charles Green, Richard Greening, Lorraine Jones, Maurice Jones, Alan Lewis, James Peto, Sharon Quayle,

**In attendance:** 6 members of the public, Cllr Vince Hunt (Shropshire Council) and Ian Cruise-Taylor, Parish Clerk

1. **Apologies for absence –** there were no absences
2. **Declarations of interest and dispensations –** There were no declarations of interest to note or requests for dispensation
3. **Minutes of Council –** Council unanimously approved the minutes of the Parish Council meeting held on 27th February 2023, for signature by the Chairman.
4. **Public participation session**

Council heard from one member of the public in respect of dangers to horse riders on the parish highways due to increased traffic and especially larger agricultural vehicles. Council was invited to consider working with landowners to secure additional off-road rides and bridleways. Council agreed to look into this.

Council noted concerns expressed by a member of the public to proposed changes to the route of a public footpath.

1. **Parish matters**
2. **To consider and determine applications for co-option to the Council –** Council considered 3 applications for co-option and voted unanimously to co-opt Mark Cuthbert-Brown to Edgerley Ward and by 5 votes to 4 to co-opt Desmond Hudson to Argoed ward
3. **To receive a report from Unitary Councillor –** Cllr Vince Hunt (Shropshire Council) reported:

* There was to be a test of a new national warning system on the 23rd April
* School House Bridge over the Montgomery canal was to be repaired during mid-April
* Shropshire Council is changing the structure of its scrutiny committees to fit with departmental structures and the county’s Place Plans
* Free school meal support would continue during the easter break and beyond
* The Holiday Activities and Food (HAF) programme would be available for 14-16 year olds during the Easter holidays

1. **To receive a report from Clerk, to include action log – and agree any next steps –** Council noted the report, and noted that:
2. only two dog bins had been installed rather than the 4 asked for, (Clerk to follow up),
3. provision should be made in future budgets for repairs to the BMX track
4. the budget for the proposed outdoor gym equipment should be revisited to allow for high quality installation, and with suitable hard standings
5. a meeting was being arranged to pursue the MOU with Kinnerley Parish Hall
6. **To receive a report back on any developments regarding flooding, and agree any next steps:** Cllr Charles Green reported on a number of matters: see appendix C
7. **To receive a Police report, and determine the top three priorities for the policing charter agreement –** Council agreed the three priorities as speeding, theft other, theft farms
8. **To report any Highways or other parish matters –**
9. Council noted that a Parish Hall Committee had taken place and agreed to a Beer festival to be held on the play area, that the Parish Hall Committee may seek financial help from the Council for commemorative items for the King’s Coronation, and recommended that the outdoor gym equipment should be installed closer to the children’s play area
10. A Plastic Bollard was missing near Fairfield, Maesbrook (Clerk to pursue)
11. Hedgerows on Kinnerley Road needed cutting back further (Cllr Vince Hunt and Parish Clerk to pursue)
12. The road at Wernlas between The Pwll and The Grove was in a very poor state due to potholes (Clerk to pursue)
13. Council thanked Cllr Sharon Quayle for acting to remove a tree which had fallen onto the zipwire – Clerk to arrange for the brash to be removed
14. Council noted there were a number of boundary reviews that may affect the Parish
15. Council noted that the next stage of the Local Plan Review would consider the number of properties to be built in the parish. It was agreed that this would be considered further at the Council’s April meeting
16. Council noted that Place Plans are in the process of being updated, and there will be engagement with us and other Town & Parish Councils on this.
17. **To consider and determine any steps the Parish council can take in respect of horse and rider safety –** see email circulated - Council suggested an entry in the Telescope regarding recent changes to the Highway Code in respect of the new road safety measures, and to discuss more warning signs on popular routes with Shropshire Council.
18. **Planning – see appendix A**
19. **Planning decisions for information**
20. **Planning applications/appeals for decision** - To consider and determine response(s)
21. **Other planning and related matters for consideration/decision**
22. **Financial Matters**
    1. Council noted Receipts: £nil
    2. Council unanimously approved Payments – see appendix B revised
    3. Council unanimously approved Bank Reconciliation see appendix B
23. **Items for consideration at the April meeting –** not for discussion or debate at this meeting – Local Plan Review
24. **Date and time of next meeting –** 24th April 2023, 7 p.m., Kinnerley Parish Hall

**PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

**Pursuant to Section 1(2) of the above Act and due to the confidential nature of the following business to be transacted it will be PROPOSED, SECONDED and RESOLVED that the public and press should not be present**

**10** Council considered a planning related matter and agreed to ensure that appropriate communications were promptly circulated

Chairman………………………………… Date……………………

**Appendix A**

* 1. **Planning Decisions for information:**

23/00110/FUL: Hildridge House, Knockin Heath, Oswestry, Shropshire, SY10 8DT

Proposal: Erection of 3 bay garage with first floor residential annex accommodation

**Decision: Granted**

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|  |
| **b) Planning applications for decision:**   1. 23/00708/FUL: Mill Cottage, Farm Hall, Kinnerley, SY10 8EJ   Proposal: Extension and alterations to existing dwelling  **Decision:** Representation regarding appropriate steps to ensure flood resilience   1. 23/00804/FUL: 2 Centenary Close, Kinnerley, SY10 8EQ   Proposal: Removal of garage and erection of 2 storey extension to side and rear pitch roof extension  **Decision:** No Objection  iii 23/01101/VAR: Corner House, Edgerley, Oswestry, Shropshire, SY10 8EP.  Proposal: Variation of Conditions No.2 (approved plans) and No.3 (materials) attached to planning permission 22/04815/FUL dated 21/12/2022  **Decision:** No Comment  iv 23/01102/VAR: Bramble Down, Chapel Lane, Knockin Heath  Proposal: Variation of condition no.2 (approved drawings) attached to planning permission ref 22/03837/FUL: 17/10/2022 to allow amendments to the design, including 1No additional rooflight added to both front and rear roof slopes, bi-fold doors omitted at rear (replaced with smaller window and French doors), brick plinth omitted at sides and rear. Existing garage with flat roof to be demolished and rebuilt on a slightly smaller footprint with a pitched roof to create a plant room for MVHR and ASHP equipment and allow for solar panel placement at rear.  **Decision:** No Comment  v 23/01122/FUL:The Quabbs, Argoed, Kinnerley, Shropshire. Proposal: Erection of first floor rear extension and alterations  **Decision:** No Comment   * 1. **Other planning and related matters to note and respond to:** |
| 1. The Shropshire Council (Footpath 33 (part), Parish of Kinnerley) Public Path Diversion Order 2023   **Decision:** Object |

**Appendix B Rev**

* 1. **Known payments for approval: February/March 2023**

|  |  |  |
| --- | --- | --- |
| Shropshire Council | Bins | 888.00 |
| Cartridge Save | printer cartridge | 66.10 |
| KPH | room hire | 25.00 |
| HMRC | Tax | 153.40 |
| Clerk | pay | 613.60 |
| Unity | bank charges | 18.00 |
| Clerk | annual expenses | 253.47 |
|  |  | 2,017.57 |

* 1. **Bank Reconciliation**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Financial year ending 31st March 2023 | | | | |
|  |  |  |  |  |
| Prepared by: IFCT |  | Date: | 20/03/2023 |  |
|  |  |  |  |  |
|  |  |  |  | **£** |
| **CASH BOOK** |  |  |  |  |
| Opening balance 1 April 2022 |  |  |  | 54,437.26 |
| Add: Receipts to end Feb 23 |  |  |  | 37,856.73 |
| Less: Payments to end Feb 23 |  |  |  | 31,893.88 |
|  |  |  |  |  |
| Closing balance per accounts as at 28/02/2023 |  |  |  | **60,400.11** |
|  |  |  |  |  |
| Balance per Unity Trust bank statement as at 28/02/23 |  |  |  | 60,650.11 |
|  |  |  |  |  |
| Less: any unpresented cheques | Cheque number | |  |  |
| Donations yet to be paid out |  |  | 250.00 |  |
|  |  |  |  |  |
|  |  |  |  | 250.00 |
| Add: any un-banked cheques |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  | 0.00 |
| Total reconciled balances |  |  |  | **60,400.11** |

**Appendix C**

**Flood report:**

1. **Flooding events:** There was another significant flood earlier in the month which cut a lot of people off, but didn’t get into houses. Some people were cut off again last week after heavy rain in the north of the catchment, following an accumulation of lower rainfalls. The Llanymynech gauge peaked at 4m, just into the flooding zone, at around 2pm last Saturday. The Severn remained lower.
2. **County Flood Partnership:** It had been agreed with the Joint Working Group of SALC to seek to develop a coherent local group with involvement of residents, under the auspices of SALC via the Oswestry Area Committee, and that the Initial county-wide meeting, which was held a week ago today, showed limited interest from other councils. It was noted that some parishes suffered from surface water flooding rather than river flooding, and were happy that their particular Flood Action Groups were meeting their needs via SC Emergency services (John Bellis) and the National Flood Forum. It was noted that there is now a Shropshire-wide network of Flood Forums. It was agreed that a further meeting is to be offered to pursue the original intentions.
3. **Pentre boat:** An update is included in the Clerk’s report at agenda item 5b. As noted, before SC release funds, there need to be clear arrangements for where in Pentre it might be stored and who would be willing to be trained to operate it. There are likely to be extra costs for KPC for insurance, training and maintenance.
4. **Continued engagement with the EA, the RSP and the SVWMS**: the promised public engagement around the ongoing holistic schemes aimed at holding back 65m cu m of water has been held back primarily while discussions continue with Welsh authorities. There was mention that some method of engagement might be launched via the RSP website, but that hasn’t happened yet. A Freedom of Information request has been submitted regarding relative rainfalls in the catchments above the two main dams of Clywedog and Vyrnwy, and about their models.
5. **Website**: the Flooding page on the KPC website will be re-populated in due course.