Minutes of the **Meeting of** **Kinnerley Parish Council** on **27th February 2023** at **Maesbrook Village Hall**,

**Present:** Cllrs Nick Barclay, Mandy Chapman, Charles Green, Richard Greening, Lorraine Jones, Maurice Jones, James Peto, Sharon Quayle

**In attendance:** 1 member of the public, Tim Shrosbee, Jane Trethewen and Kieran Jones (Shropshire Council); Ian Cruise-Taylor, Parish Clerk

1. **Apologies for absence:** apologies were noted from Cllrs Alan Lewis and Vince Hunt (Shropshire Council)
2. **Declarations of interest and dispensations –** There were no declarations of interest to note or any requests for dispensation to consider.
3. **Minutes of Council –** Council approved by majority (with one abstention) the minutes of the Parish Council meeting held on 23rd January 2023, for signature by the Chairman.
4. **Public participation session**

The member of the public raised a question regarding the council’s approach to determining planning application responses and took the view that the published response in one case was different from the tone and content of the debate. Council explained the process and noted the point raised.

1. **Parish matters**
2. **Report from Unitary Councillor –** Cllr Vince Hunt (Shropshire Council) - none
3. **Report from Clerk, to include action log –** The Clerk reported back on progress with various actions in hand, which council noted. Council requested further information regarding the two quotes for adult gym equipment and it was agreed that Cllr Sharon Quayle would appraise the Village Hall committee of the proposal and seek any views.
4. **Report back on any developments regarding flooding:** Cllr Charles Greenreported that:

* it had been agreed that Shropshire Association of Local Councils (SALC), working with Oswestry Area Committee (OAC), had set up a preliminary meeting for all local councils in Shropshire affected by flooding, as a prelude to arranging a meeting with key agencies such as Shropshire Council, the Environment Agency, National Flood Forum and local flood action groups to develop a coherent approach to flood prevention and resilience
* that funds were still available from Shropshire council for a rescue boat to be purchased, principally for the Pentre area and it was agreed that Cllr Sharon Quayle’s offer to house the boat should be taken up until other arrangements closer to the flood risk area could be made and that Shropshire Council be asked to proceed with the necessary arrangements. It was also agreed to include another item in the Telescope to identify a suitable location, host and operator
* the anticipated Severn Valley Water Management Scheme proposals had been delayed further.

1. **Police report -** none
2. Council unanimously agreed to formally invite Stephen Hilton to continue to support the council’s project to improve mobile phone coverage
3. Council unanimously agreed to the Chairman, Cllr Sharon Quayle and the Parish Clerk undertaking preliminary discussions with representatives of the Kinnerley Parish Hall Committee in respect of the proposed Memorandum of Understanding between the two organisations
4. with concern the traffic hazard caused by parking outside the school at drop-off and collection times and agreed to the Clerk discussing the matter with the police and school
5. that the Dovaston ‘pound’ was overgrown and agreed to discuss its future at the next meeting
6. a request from a member of the public by email regarding the Gigabit project and it was agreed that the Parish clerk would pursue the matter.
7. **To consider housing issues – discussion with Shropshire Council housing officers – and determine any next steps.** Council received a presentation on elements of Shropshire Council’s housing policy and noted:

* in relation to Community-Led Housing schemes, evidence of demand of 10 or more potential applicants was needed for a proposal to be considered viable by an affordable homes provider
* that depending on the outcome of the proposed Local Plan, it may be possible to have multiple dwellings on sites previous designated for one.
* the proposed changes to Shropshire Council’s tenancy strategy, would give tenants greater security of tenure
* Stage 2 of the Local Plan hearings is currently expected to take place in the Autumn.

1. **Planning – see appendix A**
2. **Planning decisions for information**
3. **Planning applications/appeals for decision** - To consider and determine response(s)
4. **To note the refusal decision on The Hollies /Darwin House,** and consider/agree any further steps. Council noted the refusal and agreed that the enforcement officer be asked to consider whether the residential caravan was now in breach of planning approvals.
5. **Financial Matters**
   1. Council noted the receipt: £1522.96 (VAT refund)
   2. Council unanimously approved the Payments – see appendix B
   3. Council unanimously approved the Bank Reconciliation see appendix B
   4. Council unanimously approved the revised grounds maintenance contract – circulated; with the variation of November instead of October in F1
6. **Items for consideration at the March meeting –** not for discussion or debate at this meeting.
7. **Date and time of next meeting –** 27th March 2023, 7 p.m., Kinnerley Parish Hall

**Appendix A**

* 1. **Planning Decisions for information:**

22/05569/OUT: 1 Stone Cottage, Chapel Lane, Knockin Heath, Shropshire

Proposal: Outline application for the erection of one dwelling

**Decision: Grant Permission**

|  |
| --- |
| 22/04413/FUL: Rushey Leasowes, Pentre, Shrewsbury, Shropshire, SY4 1BS  Proposal: Construction of single-storey link between barn and farmhouse to facilitate reuse of barn to provide annexe accommodation. Installation of new bat loft within adjacent outbuilding  **Decision: Grant Permission**  22/05307/FUL: Sandstone Holding, Knockin Heath, Oswestry, Shropshire, SY10 8DS  Proposal: Erection of single storey extension  **Decision: Grant Permission** |
|  |
| **B) Planning applications for decision:**  23/00110/FUL: Hildridge House, Knockin Heath, Oswestry, Shropshire, SY10 8DT  Proposal: Erection of 3 bay garage with first floor residential annex accommodation.  **Decision:** support, with a condition that the new development could not be sold off as a separate residence  23/00323/FUL: Grange Farm, Edgerley, Kinnerley, Oswestry, Shropshire, SY10 8EP  Proposal: Householder planning application for replacement garage.  **Decision:** representation that the upper storey could not be used as habitable space without a further successful planning application  23/00401/FUL: Honeysuckle Cottage, Knockin Heath, Oswestry, Shropshire, SY10 8EA  Proposal: Conversion of the existing garage and the erection of a new garage and store/workshop  **Decision:** representation that Council could not determine the means of access to the new garage and recommended that the existing hedge be retained, if a new access is proposed from that direction |
|  |

**Appendix B Rev**

* 1. **Known payments for approval: February 2023**

|  |  |  |
| --- | --- | --- |
| MI&TE Pritchard | add. Grounds maintenance | 336.00 |
| Clark & Kent | BMX Track repairs | 6,180.00 |
| HMRC | Tax | 153.40 |
| Clerk | pay | 613.60 |
|  | Total | 7283.00 |

Additional item:

MI&TE Pritchard leaf collection/clearance 90.00

Note three donations will be paid this month:

CAB 50.00

Knockin Heath Methodist 100.00

Dovaston URC 50.00

**New total 7573.00**

* 1. **Bank Reconciliation**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Financial year ending 31st March 2023 | | | | |
|  |  |  |  |  |
| Prepared by: IFCT |  | Date: | 21/02/2023 |  |
|  |  |  |  |  |
|  |  |  |  | **£** |
| **CASH BOOK** |  |  |  |  |
| Opening balance 1 April 2022 |  |  |  | 54,437.26 |
| Add: Receipts to end Jan 23 |  |  |  | 37,095.25 |
| Less: Payments to end Jan 23 |  |  |  | 25,282.36 |
|  |  |  |  |  |
| Closing balance per accounts as at 31/01/2023 |  |  |  | **66,250.15** |
|  |  |  |  |  |
| Balance per Unity Trust bank statement as at 31/01/23 |  |  |  | 66,700.15 |
|  |  |  |  |  |
| Less: any unpresented cheques | Cheque number | |  |  |
| Donations yet to be paid out |  |  | 450.00 |  |
|  |  |  |  |  |
|  |  |  |  | 450.00 |
| Add: any un-banked cheques |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  | 0.00 |
| Total reconciled balances |  |  |  | **66,250.15** |