Minutes of themeeting of **Kinnerley Parish Council** on **25th July 2022** at **Kinnerley Parish Hall**.

**Present:** Cllrs Lorna Baker, Nick Barclay, Mandy Chapman, Charles Green, Steve Hilton, Lorraine Jones, Maurice Jones, Alan Lewis, James Peto

In attendance: Cllr Vince Hunt, Shropshire Council; Ian Cruise-Taylor, Parish Clerk

1. **Apologies for absence:** Apologies were noted from Cllrs Richard Greening, Sharon Quayle
2. **Declarations of interest and dispensations:** there were no declarations of interest and requests for dispensation to be considered
3. **Minutes of Council:** Council unanimouslyapproved the minutes of the Parish Council meeting held on 27th June 2022.
4. **Public participation session:** There were no members of the public present
5. **Parish matters**
6. **Report from Unitary Councillor:** Cllr Vince Hunt (Shropshire Council) reported:
* The Queen’s Baton Relay for the forthcoming Commonwealth Games had been received successfully in the County
* The sad news of the death of former Shropshire Councillor Les Winwood
* Shropshire Council has invited Town and Parish Councils to comment on the Empty Homes Strategy by 18th September
* Numerous roads were receiving ‘top dressing’ and the pothole repair programme was continuing

1. **Report from Clerk:** the Clerk drew attention to the difficulty of obtaining quotes for work to be undertaken in the parish
2. **Report back on any developments regarding flooding:** Cllr Charles Green noted:
* It was hoped that three representatives from Maesbrook would join the Melverley Flood Action Group
* Contact and dialogue was continuing with the Environment Agency
* A new tool had been added to the Severn Valley Water Management Scheme website to enable the reporting of flood related issues, including photos of affected areas
* Discussions are continuing regarding the provision of a community support boat for Pentre, and the Council will need to consider insurance, equipment and training for volunteers in due course
* Reservoir levels are low and Severn Trent Water are asking residents and businesses to reduce water use
1. **Police report:** a written report was read out, noting a burglary on 20th July
2. **To Report any Highways matters:**
	1. Council noted that the speed limit signs are before the new houses and turn-in to the development, and it was agreed that a request be sent to Shropshire Council for the signs to be moved to beyond the development.
	2. It was also agreed that a similar but separate request be made in relation to moving the speed sign at the east end of Maesbrook to well before the entrance to Pen-y-Parc.
	3. Councillors noted reported problems of motor bikes and other vehicles leaving the village between 05:00 and 06:15 most mornings at high speed and accelerating from the start of Argoed Road and it was agreed to ask the Police to monitor the situation
	4. Councillors noted a recent update to the information retrieved from the Vehicle Activated Signs, which showed a slight increase in speeds at both ends of the monitored area and agreed to review again in 3 months’ time
	5. Councillors noted concerns regarding hedges encroaching onto the roadway, which needing trimming back and pruning to improve visibility and safety, to be reported to Shropshire Council on the FixMyStreet
3. **Planning – see appendix A**
4. **Planning decisions for information:** noted
5. **Planning applications/appeals for decision** - To consider and determine response(s)
6. **Council unanimously agreed to delegate powers to the Chairman, Vice-Chairman and Parish Clerk, in conjunction with relevant ward councillors to determine response to planning applications which needed a response during the period until the next meeting**.
7. **Financial Matters**
	1. To note Receipts: none
	2. Council unanimously approved the Payments listed in appendix B, with the addition of RosPA £168.00 for the Play area inspection
	3. Council unanimously approved Bank Reconciliation see appendix B
	4. Council unanimously approved the delegation of authority to Chairman, Vice-Chairman and Parish Clerk to agree expenditure in line with Financial Regulations, during summer recess
	5. Additional Financial matters:
		1. Council reviewed and unanimously approved the asset register as at 31st March 2022
		2. Council received the 2021-22 annual accounts
		3. Council received and unanimously approved the 2022-23 quarter one statement
		4. It was agreed the Clerk would review the state of batteries and pads for the defibrillators, as it was noted that parts and spares are proving difficult to obtain

1. **Items for consideration at the September meeting:** not for discussion or debate at this meeting:
* Update on speed limit request
* Defibrillators – locked or unlocked?
* Footpath at Maesbrook
1. **Date and time of next meeting –** 26th September 2022, 7 p.m., Kinnerley Parish Hall

**Appendix A**

* 1. **Planning Decisions for information:**

22/02119/FUL: The Cottage, Kinnerley, SY10 8DF

Proposal: Works to move the main entrance location, providing an entrance porch and internal works

**Decision: Grant Permission**

* 1. **Planning Applications for consideration and decision:**
1. 22/02791/FUL: Hillcrest, Chapel Lane, Knockin Heath – Proposed Development:

Erection of extensions to front and rear elevations with loft accommodation, insertion of dormer windows to front and rear roofline and formation of two first floor balconies:

**Decision: no objection but note regret at loss of 3 bedroom property in favour of 5 bedroom.**

1. 22/02721/FUL: Ashlands, Edgerley, SY10 8ER

Proposal: Erection of a new building to provide a workshop and a motorbike display area and extension to existing covered area to annexe

**Decision: No Objection, noting the importance of satisfactory flood protection measures**

1. 22/02775/FUL: Kinnerley Water Treatment Works, Argoed: Development Proposed - installation of a hypochlorite generation kiosk and a washwater and backwash pump kiosk.

**Decision: Support**

**Appendix B**

**Known payments for approval:**

|  |  |  |
| --- | --- | --- |
| MI & TEM Pritchard | June maintenance | 693.00 |
| Web Orchard | web hosting and support | 228.00 |
| Microsoft | Ms365 annual fee (IFCT) | 59.99 |
| Scottish Power | q1 electric | 381.10 |
| Cartridge Save | toner | 61.25 |
| Ray Parry | Re-tension cable | 180.00 |
| HMRC | Tax | 140.20 |
| Parish Clerk | July Pay | 560.76 |
| Total |  | 2304.30 |

**Bank reconciliation**

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| --- |
| **Kinnerley Parish Council - Bank Reconciliation** |
|  |  |  |  |  |  |
| Financial year ending 31st March 2023 |
|  |  |  |  |  |  |
| Prepared by: CWG |  |  | Date:  | 18/07/2022 |  |
|  |  |  |  |  |  |
|  |  |  |  | **£** | **£** |
| **CASH BOOK** |  |  |  |  |  |
| Opening balance 1 April 2022 |  |  |  |  | 54,437.26 |
| Add: Receipts to end Jun 22 |  |  |  |  | 34,723.78 |
| Less: Payments to end Jun 22 |  |  |  |  | -10,706.26 |
|  |  |  |  |  |  |
| Closing balance per accounts as at 30/06/22 |  |  |  |  | **78,454.78** |
|  |  |  |  |  |  |
| Balance per Unity Trust bank statement as at 30/06/22 |  |  |  |  | 81,479.78 |
|  |  |  |  |  |  |
| Less: any unpresented cheques |  | Cheque number |  |  |
| Donations yet to be paid out |  |  |  | 3,025.00 |  |
|  |  |  |  |   |  |
|  |  |  |  |  |  3,025.00 |
| Add: any un-banked cheques |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |   |  |
|  |  |  |  |  | 0.00 |
| Total reconciled balances |  |  |  |  | **78,454.78** |
|  |  |   |  |  |  |
|  |  |  |  |  |  |