Minutes of the **Meeting of** **Kinnerley Parish Council** on **25 September 2023 at** **Kinnerley Parish** **Hall**.

**Present: Cllrs: Mark Cuthbert-Brown, Charles Green (Chairman), Richard Greening, Desmond Hudson, Lorraine Jones, Alan Lewis, James Peto**

**In Attendance: 8 members of the public, Cllr Vince Hunt (Shropshire Council), Ian Cruise-Taylor – Parish Clerk**

**Presentation by Mark Barrow -** Executive Director of Place, Shropshire Council – regarding flooding and flood resilience

The presentation addressed the issue of flooding, flood prevention and resilience in the Severn Valley and drew attention to the role of the Severn Valley Water Management Scheme in flood management and prevention. It was noted that the proposals being developed would focus on retaining water in a wide range of natural ways aimed at ‘slowing the flow’ rather than major interventions such as dams or reservoirs. A strategy for achieving this is in development and should be in place by Autumn 2025, following consultation starting in January 2024

1. **Apologies for absence:** Cllrs Nick Barclay, Mandy Chapman, Maurice Jones, Sharon Quayle.
2. **Declarations of interest and dispensations –** There were no declarations of interest to note or requests for dispensation to be approved.
3. **Minutes of Council –** Council unanimously approved the minutes of the Parish Council meeting held on 24th July 2023, for signature by the Chairman.
4. **Public participation session**

With respect to items on the agenda or of relevance to the Parish – questions were taken as part of the presentation

1. **Parish matters**
2. **To receive a report from Unitary Councillor –** Cllr Vince Hunt (Shropshire Council)
3. **To receive a report from Clerk, to include action log – and agree any next steps. –** it was agreed that a report to the press regarding the flood boat volunteer crew should be created, and approaches be made to individuals known to possibly be interested. It was also agreed that a question should be added to grant applications regarding compliance with any appropriate statutory or regulatory requirements. Council also agreed to proceed with the previously agreed purchase and installation of a VAS unit in Knockin Heath.
4. **To receive a report back on any developments regarding flooding and agree any next steps. –** Council noted that the Flooding page of KPC website had now been reinstated. There had been further follow up correspondence with EA/SVWMS about modelling, relative rainfall and efficacy of liaison between EA and NRW.

A meeting would be held on 27 September, in the main KPH hall, under the auspices of Oswestry Area Committee, at the start of which there will be a presentation by Mike Adams & Will Pegg from the SVWMS team, about the SVWMS.

1. **Verbal report about the draft Memorandum of Understanding (MOU) with KPH –** Council noted and approved in principle the draft MOU, agreed that the amendments from Cllr Hudson should be considered for inclusion in a revised draft, which would be circulated for final comment, and that the subgroup of councillors would complete discussions with KPH unless any matters of principle emerged which would need to come back to Council.
2. **To receive a Police report -** none
3. **To report any Highways or other parish matters**

**a) Non-statutory consultation on a proposed new substation and overhead line – noted but as not affecting our area, no further comment**

**b)** Oswestry First Responder team, part of West Midlands Ambulance Service, offer to oversee the defibrillators – Council approved the proposal

c) Tree safety report – attached – Council noted the report and that the map attached needed updating by the Tree Officer so that appropriate measures could be taken

d) Notice Boards:

1. Edgerley – council to determine next steps – it was noted that funds were available and that there is a proposed site opposite Corner House Farm. Councillors will take local views into account before a decision is made
2. Kinnerley – quote(s) received – to follow - deferred

e) Cllr Green reported SALC JWG meeting on 7 September. There were updates on Place Plans Progress; UK Sustained Prosperity Funding; Verge & Nature Recovery; Guidance on signage for Temporary Road Closures; Fix My Street; and Future of Oil Boilers. Mark Barrow had apologised if items from the old PPs had not been carried forward.

f) it was agreed to ask Helen Morgan MP to attend a Parish Council meeting

1. **Planning – see appendix A**
2. **Planning decisions for information -** noted
3. **Comments on planning applications under delegated powers:** noted
4. **Planning applications/appeals for decision** - To consider and determine response(s)
5. **Financial Matters**
	1. To note Receipts – none - noted
	2. To approve Payments – see appendix B. Council approved the payments listed
	3. To approve Bank Reconciliation, see appendix B. Council approved the bank reconciliation
	4. To note PKF Littlejohn – audit report – attached - noted
6. **Items for consideration at the October meeting –** not for discussion or debate at this meeting
* Footpath extension in Maesbrook to the Methodist Chapel
* Kinnerley Noticeboard
1. **Date and time of next meeting –** 23rd October 2023, 7 p.m., Maesbrook Village Hall

Chairman……………………… Date……………………

**Appendix A**

* 1. **Planning Decisions for information:**
1. 23/02248/FUL: Post Office and Stores, Kinnerley, SY10 8DF

Proposal: Conversion of barns to three dwellings, alterations to a previous access, and ancillary works

Decision: Grant Permission

1. 23/03118/FUL: Beech Haven, Maesbrook, Oswestry, Shropshire, SY10 8QW

Proposal: [Removal of a single storey part of the rear of the property to replace with a double height extension to include an additional bedroom, bathroom upstairs, extension to the kitchen /dining area and utility.](https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?keyVal=RY07INTDIMO00&activeTab=summary)

Decision: Grant Permission

1. 23/03260/DIS: Storage Depot, Kinnerley, Oswestry, Shropshire, SY10 8DH

Proposal: [Discharge of conditions 10 (arboricultural impact assessment, arboricultural method statement, and tree protection plan), 11 (drainage) and 12 (footpath details) relating to planning permission 14/01703/OUT](https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?keyVal=RYBBX9TDITQ00&activeTab=summary)

Decision: Grant Permission

1. 23/03311/DIS: Proposed Barn Conversion North-West of Ivy Cottage, Maesbrook, Shropshire

Proposal: [Discharge of Condition 6 (Nesting birds condition) relating to Planning Permission 20/04998/PMBPA Application for Prior Approval under Town and Country Planning (General Permitted Development) (England) Order 2015 for the conversion of outbuilding to form one residential dwelling](https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?keyVal=RYGLQLTD01M00&activeTab=summary)

Decision: Grant Permission

1. 23/03102/REF: The Cottage, Edgerley, Oswestry, Shropshire, SY10 8ER

Appeal against refusal of permission for 22/01902/FUL: [Change of Use of land from equestrian (Sui Generis) to residential (C3) and the siting of an annexe building ancillary to the main residential dwelling to include decked area](https://pa.shropshire.gov.uk/online-applications/appealDetails.do?keyVal=RNWL72TD01O00&activeTab=summary)

Decision: Appeal allowed (20 July 2023)

* 1. **Comments on planning applications under delegated powers:**
		1. 23/03118/FUL: Beech Haven, Maesbrook, Oswestry, Shropshire, SY10 8QW

[Removal of a single storey part of the rear of the property to replace with a double height extension to include an additional bedroom, bathroom upstairs, extension to the kitchen /dining area and utility.](https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?keyVal=RY07INTDIMO00&activeTab=summary)

Comment submitted Fri 08 Sep 2023: No Comment

* + 1. 23/03260/DIS: Storage Depot, Kinnerley, Oswestry, Shropshire, SY10 8DH

[Discharge of conditions 10 (arboricultural impact assessment, arboricultural method statement, and tree protection plan), 11 (drainage) and 12 (footpath details) relating to planning permission 14/01703/OUT](https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?keyVal=RYBBX9TDITQ00&activeTab=summary)

No comment submitted.

* + 1. 23/03311/DIS: Proposed Barn Conversion North-West of Ivy Cottage, Maesbrook, Shropshire

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No comment submitted.

* 1. **Planning applications for consideration/decision**
		1. 23/03979/REM: Proposed Dwelling South of Four Ashes Farm, Maesbrook,

Proposal: Approval of reserved matters (appearance, landscaping, layout and scale) pursuant to 20/02256/OUT for the erection of a single dwelling with associated garaging

Decision: No further objection as long as the proposal does not infringe the parameters set at the outline stage.

* + 1. ii 23/03781/FUL: Mulberry Cottage, Chapel Lane, Knockin Heath, SY10 8ED

Proposal: Demolish existing storage building and erect a new cattery.

Decision: Object until the necessary details are provided as to off road access arrangements and access arrangement onto the Kinnerley road, where safety and speeds are a constant concern of local residents

**Appendix B**

* 1. **Payments for approval: August and September 2023**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **August** |   |   |   |   |
| 30/08/2023 | HMRC |   | tax | 153.40 |
| 30/08/2023 | Clerk |   | salary | 613.60 |
| 30/08/2023 | SALC |   | Training DH | 30.00 |
| 30/08/2023 | Crucial Crew |   | grant | 100.00 |
| 30/08/2023 | Pritchard |   | maintenance | 1,056.00 |
| 30/08/2023 | Shropshire Council |   | tree survey | 360.00 |
| 30/08/2023 | Maesbrook PCC |   | grant | 100.00 |
| 30/08/2023 | Microsoft365 |  | annual renewal | 59.99 |
| **September** |   |   |   |   |
| 01/09/2023 | Maesbrook VH |   | grant | 800.00 |
| 28/09/2023 | HMRC |   | tax | 153.40 |
| 28/09/2023 | Clerk |   | salary | 613.60 |
| 28/09/2023 | Pritchard |   | maintenance | 1,056.00 |
| 28/09/2023 | PKF |   | Audit | 252.00 |
| 28/09/2023 | AED Donate |   | battery | 64.78 |
| 30/09/2023 | Unity |   | charges | 18.00 |
|  |  |  |  | 5430.77 |

* 1. **Bank Reconciliation to 31st August 2023**

|  |  |  |  |
| --- | --- | --- | --- |
| **CASH BOOK** |  |  |  |
| Opening balance 1 April 2023 |  |  | 58,382.54 |
| Add: Receipts to 31st August |  |  | 30,457.81 |
| Less: Payments to 31st August |  |  | 14,893.09 |
|  |  |  |  |
| Closing balance per accounts to date |  |  | **73,947.26** |
|  |  |  |  |
| Balance per Unity Trust bank statement as at 31st August 23 |  |  | 73,947.26 |
|  |  |  |  |
| Less: any unpresented cheques |  |  |  |
|  |  |  |  |
|  |  |   |  |
|  |  |  |  |
| Add: any un-banked cheques/payments |  |  |  |
|  |  |   |  |
|  |  |  | 0.00 |
| Total reconciled balances |  |  | **73,947.26** |