Councillors are summoned to the **Meeting of** **Kinnerley Parish Council** to take place on **27th November 2023 at** **Kinnerley Parish Hall**, to deal with the matters set out below.

It would help if members of the public wishing to attend and speak at the meeting contacted the Parish Clerk on Kinnerleyparishcouncil@gmail.com or 07866 494411.

Ian Cruise-Taylor, Parish Clerk

**Presentation by Cllr Desmond Hudson – Affordable Housing**

**Agenda**

1. **Election of Chairman**
2. **Election of Vice – Chairman – if neceessary**
3. **Apologies for absence:**
4. **Declarations of interest and dispensations -** To note declarations of interest and consider/grant any requests for dispensation.
5. **Minutes of Council –** To approve the minutes of the Parish Council meeting held on 23rd October 2023, for signature by the Chairman.
6. **Public participation session**

With respect to items on the agenda or of relevance to the Parish

1. **Parish matters**
2. **To receive a report from Unitary Councillor –** Cllr Vince Hunt (Shropshire Council)
3. **To receive a report from Clerk, to include action log – and agree any next steps.**
4. **To receive a report back on any developments regarding flooding and agree any next steps.**
5. **Police matters:**

**To receive a Police report**

**To note meeting with PCC on 5th December – identify areas for discussion**

1. **To report any Highways or other parish matters**

a) Notice Boards: to review quotations for composite noticeboards and hardwood boards – to follow

1. **Planning – see appendix A (removed)**
2. **Planning decisions for information -**
3. **Planning applications/appeals for decision** - To consider and determine response(s)
4. **Financial Matters**
	1. To note Receipts - £30 anonymous donation to cover the cost of the Remembrance Wreath
	2. To note and approve the payment of the Nationally agreed pay rise (£1 per hour), backdated to 1st April 2023
	3. To approve Payments – see appendix B.
	4. To approve Bank Reconciliation, see appendix B
	5. To receive and approve the 2023-24 quarter two statement
	6. To approve switching streetlight electricity supplier to Shropshire Council (£931.36 compared to £1325.13 per annum 22-23 from Scottish Power)
	7. To consider and approve a quotation for the tree work required by the recent report - £900
5. **Items for consideration at the January meeting –** not for discussion or debate at this meeting.
6. **Date and time of next meeting –** 22nd January 2024, 7 p.m., Kinnerley Parish Hall.

I.F. Cruise-Taylor

Parish Clerk

Kinnerley Parish Council

Appendix A

* 1. **Planning Decisions for information:**
1. 23/03781/FUL: Mulberry Cottage, Chapel Lane, Knockin Heath, SY10 8ED

Proposal: Demolish existing storage building and erect a new cattery

Decision: Grant Permission

* 1. **Comments on planning applications:**
1. 23/04685/TCA: Church House, Kinnerley, Oswestry, Shropshire, SY10 8DF

Proposal: To fell 1no. Ash, 1no. Conifer, 1no. Damson and 1no. Cherry within Kinnerley Conservation Area

1. 23/04925/FUL: 11 Willow Grove, Kinnerley, SY10 8EZ. Proposal: Single storey rear extension. Conversion of part of garage to studio. New porch access to front.

**Appendix B**

* 1. **Payments for approval: November 2023**

|  |  |  |
| --- | --- | --- |
| Morelock | VAS | £3,648.00 |
| Highline | Streetlight repair | £66.60 |
| HMRC | tax | £236.60 |
| Clerk | salary | £946.40 |
| Total |  | £4897.60 |

|  |  |  |  |
| --- | --- | --- | --- |
|  |  |  |  |

* 1. **Bank Reconciliation**

|  |  |  |  |
| --- | --- | --- | --- |
|  | Date:  | 21/11/2023 |  |
|  |  |  |  |
|  |  |  | **£** |
| **CASH BOOK** |  |  |  |
| Opening balance 1 April 2023 |  |  | 58,632.54 |
| Add: Receipts to 31st October |  |  | 30,457.81 |
| Less: Payments 31st October |  |  | 21,812.16 |
|  |  |  |  |
| Closing balance per accounts to date |  |  | **67,278.19** |
|  |  |  |  |
| Balance per Unity Trust bank statement as at 31st August 23 |  |  | 67,278.19 |
|  |  |  |  |
| Less: any unpresented payments |  |  |  |
|  |  |  |  |
| Add: any un-banked cheques/payments |  |  |  |
|  |  |  |  |
|  |  |   |  |
|  |  |  | 0.00 |
| Total reconciled balances |  |  | **67,278.19** |