Dear Councillor,

You are hereby summoned to attend the **Meeting of** **Kinnerley Parish Council** to take place on **26th June 2023 at** **Kinnerley Parish** **Hall**, in order to deal with the matters, set out in the agenda below.

It may be necessary to restrict the number of members of the public at the meeting at any one time. Any member of the public wishing to attend the meeting should contact the Parish Clerk on Kinnerleyparishcouncil@gmail.com or 07866 494411.

Ian Cruise-Taylor, Parish Clerk

**Agenda**

1. **Apologies for absence**
2. **Declarations of interest and dispensations -** To note declarations of interest and consider/grant any requests for dispensation.
3. **Minutes of Council –** To approve the minutes of the Parish Council meeting held on 22nd May 2023, for signature by the Chairman.
4. **Public participation session**

With respect to items on the agenda or of relevance to the Parish

1. **Parish matters**
2. **To receive a report from Unitary Councillor –** Cllr Vince Hunt (Shropshire Council)
3. **To receive a report from Clerk, to include action log – and agree any next steps.**
4. **To receive a report back on any developments regarding flooding and agree any next steps.**
5. **To receive a Police report**
6. **To report any Highways or other parish matters**
	1. Knockin Heath crossroads
	2. Parochial Charities report
7. **Planning – see appendix A**
8. **Planning decisions for information**
9. **Planning applications/appeals for decision** - To consider and determine response(s)
10. **Financial Matters**
	1. To note Receipts to end of May 23: £5857.81 NF
	2. To approve Payments – see appendix B.
	3. To approve Bank Reconciliation, see appendix B.
	4. To determine grant application from Maesbrook Village Hall – if available
	5. To determine grant application from Crucial Crew - £100
	6. To determine grant application from St John’s Church Maesbrook
	7. Annual Governance and Accountability Return
		1. To review the annual bank reconciliation
		2. To receive the Annual Internal Audit Report and agree any actions.
		3. To approve and sign The Annual Governance Statement
		4. To approve and sign The Accounting Statement
		5. To approve the commencement date for the exercise of public rights
		6. To note the annual accounts information – previously circulated
11. **Items for consideration at the July meeting –** not for discussion or debate at this meeting
12. **Date and time of next meeting –** 24th July 2023, 7 p.m., Kinnerley Parish Hall

I.F. Cruise-Taylor

Parish Clerk

Kinnerley Parish Council

**Appendix A**

* 1. **Planning Decisions for information:**

23/01177/FUL: Address: Darwin House, Dovaston, SY10 8DS

Proposal: Replacement 2 storey dwelling with detached double garage and associated landscaping works

**Decision: Granted**

23/01437/ADV: St Johns Church, Maesbrook, Shropshire

Proposal: Replacement of dilapidated name sign and notice board

**Decision: Grant Permission**

23/01102/VAR: Bramble Down, Chapel Lane, Knockin Heath, Oswestry, Shropshire, SY10 8ED. Proposal: Variation of condition no.2 (approved drawings) attached to planning permission ref 22/03837/FUL Date of Decision: 17/10/2022 to allow amendments to the design, including 1No additional rooflight added to both front and rear roof slopes, bi-fold doors omitted at rear (replaced with smaller window and French doors), brick plinth omitted at sides and rear. Existing garage with flat roof to be demolished and rebuilt on a slightly smaller footprint with a pitched roof to create a plant room for MVHR and ASHP equipment and allow for solar panel placement at rear.

**Decision: Grant Permission**

|  |
| --- |
|  |
| **b) Planning applications for decision:**23/02248/FUL: Post Office and Stores, Kinnerley, Oswestry, Shropshire, SY10 8DFProposal: Conversion of barns to three dwellings, alterations to a previous access, and ancillary works |
|  |
|  |

**Appendix B**

* 1. **Known payments for approval: June 2023**

|  |  |  |  |
| --- | --- | --- | --- |
| KPH | BACS | room hire 628 | 37.50 |
| KPH | BACS | room hire 648 | 25.00 |
| KPH | BACS | Room hire 665 | 50.00 |
| Pritchard | BACS | grounds maintenance | 924.00 |
| JDH | BACS | audit | 297.00 |
| HMRC | BACS | tax | 153.40 |
| Clerk | BACS | salary | 613.60 |
| Unity Trust | BACS | fee | 18.00 |

* 1. **Bank Reconciliation to 31st May 2023**

**To follow**

