

Kinnerley Parish Council

17th June 2021

Meeting of Kinnerley Parish Council

Monday 21st June 2021 at Kinnerley Parish Hall

7.00pm onwards

Press and Public Welcome

Members of the public are invited to address the Council in the Public Participation section of the meeting.

Please note that Covid protocols relating to use of the Parish Hall must be followed, ie:-

- Adherence to the one way system for entry and leaving the building
- Only one person to utilise toilet facilities at a time
- Using hand sanitiser where directed to do so
- Wearing face mask at all times- except when speaking
- Avoid sharing of papers, pens, or documents
- Do not move from your allocated seating/rearrange seating
- Windows and doors will be open throughout the meeting to ensure good ventilation

In line with current Government guidance the maximum number of members of the public (to include unitary councillor) who will be able to attend the meeting will be **six**. **If you wish to attend the meeting please e-mail the Parish Clerk on:**

kinnerleyparishcouncil@gmail.com

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

a) To receive declarations of interest from councillors on items on the agenda
(Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a Disclosable Pecuniary Interest, whether or not the Interest is entered in the Register of Members' Interests maintained by the Monitoring Officer.)

b) To grant any requests for dispensation as appropriate

3. MINUTES OF COUNCIL – To approve and sign the minutes of the Parish Council meeting held on 24th May 2021 (enclosed)

4. PUBLIC PARTICIPATION SESSION

With respect to items on the agenda or of relevance to the Parish

5. PARISH MATTERS

- a) **Reports** – Cllr Vince Hunt (Shropshire Council)
- b) **Report from Clerk – To be taken as read** (report enclosed)
- c) **Use of Kinnerley Play Area for Booked Events** (report enclosed)
- d) **Overgrown Cycleway, Maesbrook** – Cllr Chapman to report
- e) **To Report any additional identified Parish Matters**
- f) **To Report any additional Highways Matters**

6. CONSIDERATION OF DONATIONS FOR 2021/2022 –(report enclosed)

To consider renewal of existing donations, and any additional requests. To resolve to authorise payments where these are agreed

7. PLANNING

- a) **To receive details of planning application/appeal decisions**
None received.
- b) **Planning applications/appeals for decision** - To consider submitting comments and/or objections on the following:

21/02196/FUL – Darwin House, Dovaston, Kinnerley

Erection of one (replacement) dwelling; detached 3-bay garage block with attached workshop; change of use of agricultural land to domestic garden; installation of sewage treatment plant.

21/02459/FUL and 21/02437/FUL – The Hayloft, Edgerley, Kinnerley

- Formation of new vehicular access and erection of stables (revised scheme)
- Installation of roof lights to gain more light

- c) **To consider any planning applications received after the agenda was sent o**

8. FINANCE AND ACCOUNTS FOR PAYMENT

- a) **Receipts**
Manweb Wayleave - £3.05 (cheque payment/not yet banked)
- b) **Payments for Approval**
 - i. MI &TEM Pritchard – May grounds maintenance - **£693.00**
 - ii. Clerk's Salary for June 2021 - **£712.76**
 - iii. Clerk's Expenses for May 2021 - **£60.05**
 - iv. JDH Business Services – Internal Audit Fee - **£206.64**

To RESOLVE that the above payments are approved for payment and bank signatories INSTRUCTED to sign the cheques/authorise electronic payments where appropriate

- c) **Invoices received after the agenda has been sent out**

9. ANNUAL AUDIT

- a) Internal Auditor report (enclosed) - For noting and remedial actions as set out to be agreed

- b) Audit Annual Return for the year ended 31 March 2021 – to approve the Annual Governance Statement for 20120/21. Chair to sign (enclosed)
- c) Audit Annual Return for the year ended 31 March 2021 – to approve the Accounting Statement for 2020/221. Chair to sign (enclosed)

10. CORRESPONDENCE – for noting only

11. DATE AND TIME OF NEXT MEETING – 21st July 2021, 7pm, Kinnerley Parish Hall

12. EXCLUSION OF THE PUBLIC

To consider exclusion of the Press & Public on the grounds that the consideration of the following items may involve the likely disclosure of confidential information (s1 (2) Public Bodies (Admission of Meetings) Act 1960).

13. RECRUITMENT OF PARISH CLERK

- i. **Verbal update on shortlisting from HR Sub Committee**
- ii. **Ratify fee rate for Locum for cover of Parish Council Meetings**
- iii. **Delegate power to make provisional job offer (subject to formal ratification) following interviews**